



### MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, September 02, 2021 at **4:00 p.m.**

This will be a **Virtual Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3926128831>  
Meeting ID: 392 612 8831

Phone: 646 558 8656, 301 715 8592, 312 626 6799, 669 900 9128, 253 215 8782, 346 248 7799

**Meeting materials are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).**  
Click on the calendar of events, then the meeting name and follow link to materials.

### AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of July 8, 2021\* (4:05)
- III. Financial Reports (4:10)
  - A. July and August Expenditures Report \*
  - B. Accounts Receivable Report & Assessments
  - C. Line of Credit Report
  - D. FY2021 Year End Close
  - E. Other
- IV. Delegate & Alternate Issues (4:15)
- V. Items Requiring Action\* (4:20)
  - A. Approval to Enter into a Contract with the Massachusetts Department of Transportation for Transportation Planning Services \*
  - B. Approval to Submit a Grant Application to the Massachusetts Clean Energy Center (MassCEC) for a Planning Grant and Letter of Intent to Develop a Funding Application for an E-bike Incentive Program.\*
  - C. Approval to Submit Grant Application to MassCEC's EMPower Innovation and Capacity Building Program\*
  - D. Other

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

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|-------|--|--------|
| VI.   | Committee Reports  | (4:30) |
|       | A. Berkshire MPO   |        |
|       | B. Comprehensive Economic Development Strategy Committee               |        |
|       | C. Regional Issues Committee   |        |
|       | D. Other   |        |
| VII.  | Executive Director's Report  | (4:35) |
|       | A. Report on New Contracts / Agreements                                |        |
|       | B. Berkshires Tomorrow Inc. Update                                     |        |
|       | C. Staff Update  |        |
|       | D. Rural Policy Advisory Commission Update                             |        |
|       | E. District Local Technical Assistance Funding                         |        |
|       | F. Training for New Planning Board and Zoning Board of Appeals Members |        |
|       | G. Community Compact Grants  |        |
|       | H. Housing Equity Bill   |        |
|       | I. Other   |        |
| VIII. | Old Business   | (4:45) |
|       | A. Office Space Update   |        |
|       | B. Annual Meeting  |        |
|       | C. Kusik Award   |        |
|       | D. Other   |        |
| IX.   | New Business   | (5:05) |
|       | A. Citizen Planner Training Collaborative Fall Training                |        |
|       | B. September Commission Meeting  |        |
|       | C. Other   |        |
| X.    | Adjournment  | (5:15) |

Attachments:

- Unapproved Minutes of the July 8, 2021 Executive Committee Meeting
- July and August Expenditures Report
- July Aged Receivables Report
- July 2021 Line of Credit Report
- Memo – September 2, 2021 Executive Committee Agenda Items
- Draft Unapproved Minutes of the July 27, 2021 MPO Meeting
- Draft Unapproved Minutes of the August 4, 2021 CEDS Committee meeting
- Transportation Climate Initiative Comment Letter
- Draft Unapproved Minutes of the August 11, 2021 Regional Issue Committee meeting
- Resume – Ned Saviski
- Resume – Claudia Sarti
- Resume – John Roughley
- Resume – Chris Skelly
- Crossroads Grant Program information
- Housing Equity Bill support letter
- Kusik Award Recipients
- BRPC Committee Membership
- CPTC Webinar topic Description Fall 2021
- Memo – July 2021 Technical Assistance

\* Items Requiring Action