

# ***Town of Adams • Massachusetts 01220***

## **LICENSING SUB-COMMITTEE MEETING MINUTES**

TOWN HALL  
8 PARK STREET -- Room 210  
TEL. (413) 743-8300 EXT 170  
FAX (413) 743-8316

**Monday, November 2, 2020 at 8:30 a.m.**

**CALL TO ORDER:** On the above date and time the Licensing Sub-Committee held a meeting in the first floor Board of Selectmen Room of Town Hall. In attendance were Members Hoyt and Blanchard, Code Enforcement Officer Blaisdell and Administrative Assistant Dunlap. The meeting was called to order at 8:32 a.m. Town Administrator Green joined the meeting at 10:15 a.m.

**PUBLIC CALL-IN NUMBER:** (413) 743-8300 x201. *There were no calls from the public received during this meeting.*

**APPROVAL OF MINUTES:** The October 1, 2020 Meeting Minutes were presented for approval. *Consensus was reached by Sub-Committee Members to approve the minutes as presented for October 1, 2020.*

### **NEW BUSINESS**

**Review Parameters of Common Victualer licenses:** A review was done of the parameters of Common Victualer requirements as written in MGL Chapter 140 Sections 2 and 6. The Administrative Assistant will send out applications and letters to currently unlicensed establishments that meet the requirement.

**Review Alcohol Licensing fees for FY2021:** The fee chart for licenses and permits were reviewed. Discussion took place regarding a potential reduction in fees and the wording to be provided in a memo to the full Board of Selectmen for the next meeting.

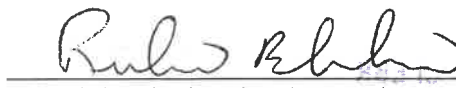
**Discussion on draft BYOB policy:** Committee Members reviewed that there were no additions or changes that were needed, and the policy had been reviewed by both the Police Chief and Town Counsel with no suggested changes. It was noted to be ready to go forward to the Board of Selectmen for approval. Town Administrator Green requested the Committee Members spend more time on the policy to review the BYOB requirements for the Train and private events. Wording regarding no sharing of alcohol was recommended. These items will be reviewed at another meeting.

**ANNOUNCEMENTS, GOOD OF THE ORDER:** There were no announcements made.

**ADJOURNMENT:** *The meeting adjourned at 10:27 a.m.*

Respectfully Submitted by  
Deborah J. Dunlap, Recording Secretary

  
Christine Hoyt, Member

  
Richard Blanchard, Member

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