

TOWN OF ADAMS, MASSACHUSETTS
ADAMS TOWN HALL BUILDING, 1st FLOOR, ADAMS, MA 01220
BOARD OF SELECTMEN EXECUTIVE SESSION MEETING MINUTES 05/30/2018

On the above date an *Executive Session Meeting* was held. Present were Chairman Duval, Members Hoyt, Nowak, and Bush as well as Interim Town Administrator Cesan, Town Counsel St. John III, and Treasurer/Collector Rice.

CALL TO ORDER: Chairman Duval called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION: TREASURER/COLLECTOR BOND REQUIREMENTS

#7. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.

Motion made by Member Bush to enter into Executive Session for Reason #7, second by Member Nowak. Roll Call Vote: Chairman Duval, Vice Chairman Nowak, Member Hoyt, and Member Bush.

Interim Town Administrator Cesan advised that notification was received of the Insurance Policy Bond for the Treasurer/Collector after clarification was made to the agency regarding the information from the audit. She asked the Board to reinstate Kelly Rice to the Treasurer/Collector position. She explained that Ashley Satko had accepted the temporary assignment but was going on vacation and if the reinstatement was not made the office would have to be closed. It was noted that the effective date-of the bond is May 5, 2018 to show no interruption of coverage; Policy term questions were clarified, and the policy would run until May 4, 2019. Town Counsel St. John III explained he made contact with a representative for clarification. A request was made for an official response from Cabot Risk Strategies indicating Ms. Rice is bonded, with a certificate showing the policy term. The process for obtaining insurance was explained.

At 6:09 p.m. a Motion was made by Member Hoyt to exit the Executive Session, second by Member Bush. Roll Call Vote: Chairman Duval, Vice Chairman Nowak, Member Hoyt, and Member Bush.

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary



Board Chair

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