



## ***Town of Adams Massachusetts 01220-2087***

### **BOARD OF SELECTMEN**

TOWN HALL BUILDING  
8 PARK STREET

Wednesday, August 5, 2020

### **MEETING MINUTES**

**CALL TO ORDER:** On the above date the Board of Selectmen held an *Executive Session* meeting on the first floor of Adams Town Hall. Present were Chairman Hoyt, Vice Chairman Bush, Members Blanchard, Duval, Nowak and Town Administrator Green. Town Counsel St. John III attended by remote connection.

#### ***Call-In Zoom***

**Information:** <https://zoom.us/j/92325360521?pwd=bThkOktFVlg1MlQxbHRXTlIh6UINTdz09>

**Meeting ID:** 923 2536 0521; **Password:** BOS0805

**Dial In:** 1 (929) 436-2866; **Meeting ID:** 923 2536 0521; **Password:** 1920711

### **EXECUTIVE SESSION**

#3. *To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;*

- *Local #204, STATE COUNCIL #93, American Federation of State, County and Municipal Employees, AFL-CIO (Clerical Unit)*

***At 8:38 p.m. Motion Made by Member Nowak to enter into Executive Session for Reason #3 as read aloud, second by Member Blanchard. Roll Call Vote: Chairman Hoyt, Vice Chairman Bush, Members Duval; Blanchard and Nowak. Motion passed.***

***A brief recess took place. The meeting reconvened at 8:46 p.m.***

Town Administrator Green explained that this year he had to negotiate the Clerical Union contract. Earlier this year he reported that he opened up conversation, received their demands, began negotiations and then had to close for Covid-19. He advised that negotiations are finally closed and that he and Town Accountant Beverly are putting together a Memorandum of Agreement (MOA) and to update language before giving it to Board Members to review for signing. He listed the Union demands for the Board and what the final agreement was after meeting with the Union to discuss them. He reviewed what the final agreement included. He noted that both members of the community and the Board of Selectmen inquired about restoring Friday hours at Town Hall. He noted constituent service concerns and the difficulty in managing different work weeks for employees with 4-day and 5-day work weeks for holidays. From an egalitarian standpoint it is being looked at. He reviewed the language that was removed for the police dispatchers as there were concerns about the Chief and Town Administrator restructuring the desk coverage. Parking Control Officer changes were made and changes were made to the Small Cities Administrative Assistant section to clean up the language. The benefits of having 35-hour rather than 40-hour work weeks were outlined. Strategies for reopening hours on Fridays were presented and it was noted that there is a need to look at it for a financial aspect as it has an \$11,000 impact on the base wages.

***At 8:53 p.m. Motion Made by Member Blanchard to exit Executive Session, second by Vice Chairman Bush. Roll Call Vote: Chairman Hoyt, Vice Chairman Bush, Members Duval, Blanchard and Nowak. Motion passed.***

Respectfully Submitted by Deborah J. Dunlap,  
Recording Secretary

  
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Board Chair