

TOWN OF ADAMS, MASSACHUSETTS

ADAMS TOWN HALL BUILDING, 1st FLOOR, ADAMS, MA 01220

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BOARD OF SELECTMEN MEETING MINUTES DECEMBER 5, 2018

CALL TO ORDER: The meeting was called to order by Chairman Duval at 7:00 p.m. Present were Vice Chairman Nowak, Members Blanchard, Hoyt and Bush as well as Interim Town Administrator Cesan and Town Counsel St. John III.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

APPROVAL OF MINUTES: The minutes for the November 7, 2018 were submitted for approval. *Motion made by Member Hoyt to waive reading and approve November 7, 2018 Meeting minutes as submitted, second by Member Blanchard. Abstention by Chairman Duval. Voted in favor were Vice Chairman Nowak, and Members Blanchard, Hoyt and Bush. Motion carried.*

PUBLIC COMMENT: *There were no public comments made.*

NEW BUSINESS:

Facility Use Request: Adams Memorial School, Adams P.A.L. Basketball, 6:15 p.m. to 9:15 p.m. Wednesdays, Thursdays, Fridays, December 6, 2018 until March 24, 2019. Jacob Levesque gave background that this is for 9th through 12th grade. *Motion made by Member Blanchard to approve the use of the Adams Memorial School by the Adams P.A.L. Basketball on Wednesdays, Thursdays and Fridays from 6:15 p.m. to 9:15 p.m. from December 6, 2018 until March 24, 2018, second by Member Bush. Vote: unanimous.*

Town Building Holiday Closings: The Christmas and New Year's holidays are both on Tuesdays. Unions negotiated a half day off on Christmas Eve and in the past the Board granted a full day on Christmas Eve. A survey of other municipalities was reviewed and some municipalities have a skeleton crew and give flexibility for liberal leave. In Adams, certain key departments would need to be manned, but the reduced number of staff in each office makes it difficult to stay open. Questions about contractual obligations were answered. Further discussion took place about schedules and overtime for different departments and unions for the holiday. Building heating for one day was noted and because of recent reductions in staffing and increased workloads this would be a nice thank you to the staff. *Motion made by Member Blanchard to close Town Hall on Christmas Eve, and to have a "Skeleton Crew" on New Year's Eve, second by Member Hoyt. In opposition was Hoyt. Voted in favor were Chairman Duval, Vice Chairman Nowak, and Members Blanchard and Bush. Motion carried.*

Free Parking for Holiday Season: An explanation was given about free parking being allowed in the past by the Board through the holiday season from the Sunday after Thanksgiving into the beginning of January. It was noted that the Overnight Parking Ban is still in effect. *Motion made by Member Blanchard to waive meter fees for Town parking on Park Street and Summer Street effective immediately until January 6, 2019, second by Member Hoyt. Vote: unanimous.*

Approval of Job Descriptions: Three job descriptions were developed, brought to the Personnel Sub-Committee and approved to go forward to the full Board of Selectmen. The DPW Operations Supervisor is the highest ranked union position and works very closely with the DPW Director but is the immediate supervisor of the workers. The Parking Enforcement Officer is a non-union position that reports to the Police Chief. The Senior Planner funding is in the current fiscal year's budget, and the Board has recognized that it has become increasingly important to have support for the Town Planning and Zoning Boards to be more business friendly in the community. This position would provide support to the Boards and shepherd new businesses. Board Members discussed the recent legalization of marijuana and drug testing for non-union personnel. It was noted that the Personnel Rules and Regulations cover this issue but do not state specifically marijuana. It was suggested that a review of the Rules and Regulations take place and the Personnel Sub-Committee will look at employee drug testing with legal counsel. It was noted that the job descriptions did not give a salary scale. The DPW position is set by contract, and is spelled out by years of service.

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The Personnel Rules and Regulations note the positions must be advertised internally before going externally. The new job description format was praised. *Motion made by Member Hoyt to table all three job descriptions pending review of the Rules and Regulations and for the drug and alcohol policy and to receive salary information, second by Vice Chairman Nowak. Vote: unanimous.*

License Renewal Applications: *Member Blanchard made a motion to table all license applications for Zing Financial, LLC dba Adams Ale House (All Alcohol Liquor License, Sunday Entertainment, Weekly Entertainment, and Common Victualer Licenses) pending a public meeting with them in a week, second by Member Hoyt. Vote: unanimous.*

All Alcohol Package Store Licenses: O'Geary's Package Store, Inc., 60 Commercial St., Adams MA, Oasis Liquor Store, Inc., 35 Dean St., Adams MA, and Val's Pipe & Package, 5 Columbia St., Adams, MA applications were brought before the Board for renewal. *Motion made by Member Blanchard to approve the renewal of the all Alcohol Package Store Licenses for O'Geary's Package Store, Inc., Oasis Liquor Store, Inc. and Val's Pipe & Package, second by Member Hoyt. Vote: unanimous.*

Wine & Malt Package Store Licenses: 7-Eleven, 223 Columbia St., Adams, MA and Tri-Petroleum, Inc., 160 Howland Ave, MA applications were brought before the Board for renewal. *Motion made by Member Blanchard to approve the renewal of the Wine & Malt Package Store Licenses for 7-Eleven and Tri-Petroleum, Inc., second by Member Hoyt. Vote: unanimous.*

All Alcohol Establishments: Nicholas Enterprises, Inc. dba Bounti-Fare Restaurant, 200 Howland Ave, Adams MA, Juljusza Slowackiego Soc. Grp 1365 Polish National Alliance dba Julius Slowacki Society dba Polish National Alliance, 13 Victory St., Adams MA, AJ's Trailside Pub, 12-14 Pleasant St., Adams, MA, Forest Park Country Club, 41 Forest Park Avenue, Adams, MA, TAWJRW, Inc. dba WOJO's, 27 Spring St., Adams, MA, Commercial St. Café, dba The Viking Pub, 77-83 Commercial St., Adams, MA, Haflinger Haus, 17 Commercial St., Adams, MA, Adams Turners, Inc., 6 Turners Avenue, Adams, MA, The Grille, 77 Summer St., Adams, MA, Red Carpet Restaurant, 69 Park St., Adams, MA, Gebirgs Verein, dba Mt. Club, 6 Anthony St., Adams, MA, Adams Lodge #1335 B.P.O. The Elks, 63 Center St., Adams, MA, Densue, Inc. dba Chick's Lunch, 128 Columbia St., Adams, MA, Adams Post #160, Inc. and The American Legion of MA, 160 Forest Park Avenue, Adams, MA applications were brought before the Board for renewal. *Motion made by Member Blanchard to approve the renewal of the All Alcohol Establishment Licenses for Bounti-Fare Restaurant, Polish National Alliance, AJ's Trailside Pub, Forest Park Country Club, WOJO's, The Viking Pub, Haflinger Haus, Adams Turners, Inc., The Grille, Red Carpet Restaurant, Mt. Club, Adams Lodge #1335 B.P.O. The Elks, Chick's Lunch, Adams Post #160, Inc., The American Legion of MA, second by Member Hoyt. Vote: unanimous.*

Wine & Malt Establishments: Bascom Lodge Group, LLC, 1 Summit Road, Adams MA, Chee's Chinese Cuisine, Inc., 13 Columbia St., Adams MA, Yun Lin Food Service, Inc. dba Lee's Dynasty Asian Fusion, 131 Columbia St., Adams, MA and James S. Varellas, dba Pizza House, 26 Hoosac St., Adams, MA license renewal applications were brought before the Board. *Motion made by Member Blanchard to approve the renewal of the Wine & Malt Establishment Licenses for Bascom Lodge, Chee's Chinese Cuisine, Inc., Lee's Dynasty Asian Fusion, and Pizza House, second by Member Hoyt. Vote: unanimous.*

Sunday Entertainment Licenses: Bascom Lodge Group, LLC, 1 Summit Road, Adams MA, AJ's Trailside Pub, 12-14 Pleasant St., Adams, MA, TAWJRW, Inc. dba WOJO's, 27 Spring St., Adams, MA, Commercial St. Café, dba The Viking Pub, 77-83 Commercial St., Adams, MA, Adams Turners, Inc., 6 Turners Avenue, Adams, MA, The Grille, 77 Summer St., Adams, MA, Juljusza Slowackiego Soc. Grp 1365 Polish National Alliance dba Julius Slowacki Society dba Polish National Alliance, 13 Victory St., Adams MA, Gebirgs

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Verein, dba Mt. Club, 6 Anthony St., Adams, MA, Polonka Grounds, c/o St. John Paul II Parish, 21 Maple St., Adams, MA, Adams Agricultural Fair, Bowe Field, Adams, MA, Nicholas Enterprises dba Bounti-Fare, 200 Howland Avenue, Adams MA, applications were brought before the Board for renewal. ***Motion made by Member Blanchard to approve the renewal of the Sunday Entertainment Licenses for Bascom Lodge, AJ's Trailside Pub, WOJO's, The Viking Pub, Adams Turners, Inc., The Grille, Polish National Alliance, Mt. Club, Polonka Grounds, c/o St. John Paul II Parish, Adams Agricultural Fair, and Bounti-Fare Restaurant, second by Member Hoyt. Vote: unanimous.***

Weekly Entertainment Licenses: AJ's Trailside Pub, 12-14 Pleasant St., Adams, MA, Adams American Legion, 160 Forest Park Ave, Adams MA, Densue, Inc. dba Chick's Lunch, 128 Columbia St., Adams MA, Forest Park Country Club, 41 Forest Park Avenue, Adams, MA, TAWJRW, Inc. dba WOJO's, 27 Spring St., Adams, MA, Commercial St. Café, dba The Viking Pub, 77-83 Commercial St., Adams, MA, Haflinger Haus, 17 Commercial St., Adams, MA, Adams Turners, Inc., 6 Turners Avenue, Adams, MA, The Grille, 77 Summer St., Adams, MA, Juljusz Slowackiego Soc. Grp 1365 Polish National Alliance dba Julius Slowacki Society dba Polish National Alliance, 13 Victory St., Adams MA, Gebirgs Verein, dba Mt. Club, 6 Anthony St., Adams, MA, Adams Lodge #1335 B.P.O. The Elks, 63 Center St., Adams, MA, Nicholas Enterprises, Inc. dba Bounti-Fare Restaurant, 200 Howland Ave, Adams MA, Bascom Lodge Group, LLC, 1 Summit Road, Adams MA, Polonka Grounds, c/o St. John Paul II Parish, 21 Maple St., Adams, MA, Adams Agricultural Fair, Bowe Field, Adams, MA, Youth Center, Inc., 20 East St., Adams, MA applications were brought before the Board for renewal. ***Motion made by Member Blanchard to approve the Weekly Entertainment Licenses for AJ's Trailside Pub, Adams American Legion, Chick's Lunch, Forest Park Country Club, WOJO's, The Viking Pub, Haflinger Haus, Adams Turners, Inc., The Grille, Polish National Alliance, Mt. Club, Adams Lodge #1335 B.P.O. The Elks, Bounti-Fare Restaurant, Bascom Lodge, Polonka Grounds, c/o St. John Paul II Parish, Adams Agricultural Fair, and the Youth Center, Inc., second by Member Hoyt. Vote: unanimous.***

Common Victualer Licenses: AJ's Trailside Pub, 12-14 Pleasant St., Adams, MA, Forest Park Country Club, 41 Forest Park Avenue, Adams, MA, TAWJRW, Inc. dba WOJO's, 27 Spring St., Adams, MA, Commercial St. Café, dba The Viking Pub, 77-83 Commercial St., Adams, MA, Haflinger Haus, 17 Commercial St., Adams, MA, Adams Turners, Inc., 6 Turners Avenue, Adams, MA, The Grille, 77 Summer St., Adams, MA, Red Carpet Restaurant, 69 Park St., Adams, MA, Juljusz Slowackiego Soc. Grp 1365 Polish National Alliance dba Julius Slowacki Society dba Polish National Alliance, 13 Victory St., Adams MA, James S. Varellas, dba Pizza House, 26 Hoosac St., Adams, MA, Gebirgs Verein, dba Mt. Club, 6 Anthony St., Adams, MA, Adams Lodge #1335 B.P.O. The Elks, 63 Center St., Adams, MA, Densue, Inc. dba Chick's Lunch, 128 Columbia St., Adams, MA, Chee's Chinese Cuisine, Inc., 13 Columbia St., Adams MA, Nicholas Enterprises, Inc. dba Bounti-Fare Restaurant, 200 Howland Ave, Adams MA, Bascom Lodge Group, LLC, 1 Summit Road, Adams MA, Adams Post #160, Inc. The American Legion of MA, 160 Forest Park Avenue, Jason Donuts, Inc., dba Dunkin Donuts, 177 Columbia St., Adams, MA, Original Submarine Corporation, dba Angelina's Submarine Shop, 34 ½ Columbia St., Adams, MA, Daily Grind, 37 Park St., Adams, MA, James 4:10, LLC dba McDonalds, 2 Commercial St., Adams, MA, Corner Variety & Luncheonette, 50 Summer St., Adams, MA, Las Pizza, Inc. dba Domino's Pizza, 80 Summer St., Adams, MA, Topia Inn, 10 Pleasant St., Adams, MA, Coffee Liberation Front, 1 Park St., Adams, MA, Tri-Petroleum, Inc., 160 Howland Avenue, Adams, MA, Cornucopia Food Truck dba Valhalla Eatery, 85 Commercial St., Adams, MA, Yun Lin Food Service, Inc. dba Lee's Dynasty Asian Fusion, 131 Columbia St., Adams, MA, applications were brought before the Board for renewal.

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Motion made by Member Blanchard to approve the Common Victualer Licenses for AJ's Trailside Pub, Forest Park Country Club, WOJO's, The Viking Pub, Haflinger Haus, Adams Turners, Inc., The Grille, Red Carpet Restaurant, Polish National Alliance, Pizza House, Mt. Club, Adams Lodge #1335 B.P.O. The Elks, Chick's Lunch, Chee's Chinese Cuisine, Inc., Bounti-Fare Restaurant, Bascom Lodge, Adams Post #160, Inc. The American Legion of MA, Dunkin Donuts, Angelina's Submarine Shop, Daily Grind, McDonalds, Corner Variety & Luncheonette, Domino's Pizza, Topia Inn, Coffee Liberation Front, Tri-Petroleum, Inc., Valhalla Eatery, and Lee's Dynasty Asian Fusion, second by Member Hoyt. Vote: unanimous.

Auto Sales Licenses: Alternative Motors of Adams, Inc., 69 Columbia St., Adams, MA, Alternative Motors of Adams, Inc., 74 Columbia St., Adams, MA, Gene's Sales & Service, 108 Howland Avenue, Adams, MA, Maple Grove Equipment, 8 Leonard St., Adams, MA, McAndrews- King, Buick, GMC, Inc., 224 Columbia St., Adams, MA, Ronnie's Cycle, Sales & Service, Inc., 150 Howland Avenue, Adams, MA, Ronnie's Cycle, Sales & Service, Inc., 63 Alger St., Adams, MA applications were brought before the Board for renewal. *Motion made by Member Blanchard to approve the Auto Sales Licenses for Alternative Motors of Adams, Inc., 69 Columbia St., Alternative Motors of Adams, Inc., 74 Columbia St., Gene's Sales & Service, Maple Grove Equipment, McAndrews- King, Buick, GMC, Inc., Ronnie's Cycle, Sales & Service, Inc., 150 Howland Avenue, Ronnie's Cycle, Sales & Service, Inc., 63 Alger St., second by Member Hoyt. Vote: unanimous.*

Inn Holders and Lodging Licenses: Bascom Lodge Group, LLC, 1 Summit Road, Adams MA (Lodging), Haflinger Haus, 17 Commercial St., Adams MA (Innkeeper), Mount Royal, Inc., 99 Howland Avenue, Adams MA (Lodging), Topia Inn, 10 Pleasant St., Adams MA (Lodging) applications were brought before the Board for renewal. *Motion made by Member Blanchard to approve the Inn Holders and Lodging Licenses for Bascom Lodge, Haflinger Haus, Mount Royal, Inc., and Topia Inn, second by Member Hoyt. Vote: unanimous.*

DEPARTMENT REPORTS

Town Administrator Report: November 30th was the launch of the Town's new website. Town Clerk Meczywor and her Administrative Assistant worked hard to develop the website and produced a more attractive and professional looking site. They are working with department heads to make improvements and develop their pages. The Adams Free Library also has a new website and Library Director Jayko worked launched the website a month ago with the domain www.adamslibraryma.org. The Town has a much stronger web presence with these efforts. The first meeting of the Steering Committee of the Hoosac Valley Park Project took place and members of the committee were reviewed. The meeting was productive and the designer was asked to put concepts together to bring before the Committee. The Town is on a tight schedule with funding sources for the Block Grant. There will be a public meeting in January and more committee meetings in the next few weeks. The Town is soliciting responses for an RFQ for construction and supervision services of the C.T. Plunkett School and the deadline is 4:00 p.m. at the Town Administrator's Office on December 13th. After an extensive hiatus the Emergency Planning Committee held a meeting conducted by Emergency Management Director Kleiner. Discussion focused on improving communication protocols to update communication between departments. Each department needs to update their specific plan work together to create a comprehensive plan. Meetings will continue over the next few months and Bruce Augusti from MEMA will participate. The Town is working hard to plan for future events.

Town Counsel Report: *Town Counsel St. John III* advised that he prepared for and attended a dangerous dog hearing. He provided assistance in preparation of an order for a dangerous dog hearing, and he provided correspondence to the Interim Town Administrator regarding the Town's options for the MJD property.

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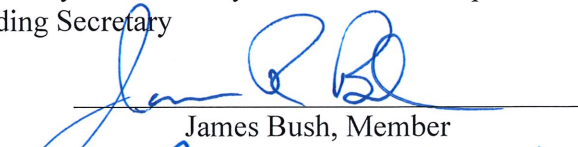
He provided correspondence to opposing counsel and to the Town Accountant regarding the Gaines case and reviewed and proposed an amendment to the Regional School District agreement. He responded to questions regarding Special Town Meeting, prepared for and attended the Special Town Meeting and did research of and responded to a question regarding the application of Open Meeting Law. He advised he had further discussions with MJD counsel regarding an access agreement, received a signed access agreement and forwarded the agreement to the Interim Town Administrator. He performed a review of and responded to a question relating to an employee's use of vacation time. He performed a review of and responded to a proposed meeting agenda for open meeting law compliance and performed a review of and attended a meeting concerning an issue regarding an annual renewal of an All Alcohol Beverages License.

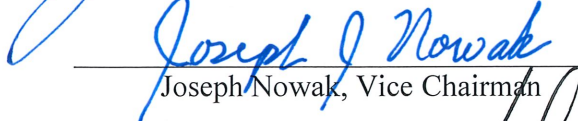
SUB-COMMITTEE AND LIAISON REPORTS: *Member Hoyt* advised that BRTA has not been successful in negotiating a contract with para-transit drivers, which will affect the services. She advised that citizens should check the BRTA website to see what effect their services have from the continued strike. *Chairman Duval* thanked the employees of the Adams Community Bank for putting on and financially supporting Holly Days at the Town Common. Santa made an appearance and many people volunteered their time. He attended the Berkshire Regional Planning Commission (BRPC) dinner regarding preparation for the Census in 2020. This Census takes place once every 10 years and is important for grants that are received. He advised he is still working with BRPC, Representative Barrett, and MEMA on funding for the weather related catastrophe that took place on Lime and Davis Streets. He noted that two Christmas Trees for the Town Common and Summer Street were donated by Juliana Matthews and Jaeschke's, who were thanked. The Town cannot purchase trees and appreciates the donations.


ANNOUNCEMENTS AND GOOD OF THE ORDER: The Adams Holiday Stroll will take place on Saturday, December 8th and businesses are encouraged to participate. There will be a number of activities, the Tinseliner Trains will be running and the Youth Center will have activities. *Vice Chairman Nowak* advised that three businesses are closing their doors in Adams, and expressed hope that their businesses prosper if they decide to continue on. He explained that little niche businesses are competing with big box stores and the Board will keep trying to get businesses in the community. He noted it is solely a business decision by the business owners. He advised the Berkshire Scenic Railroad ridership being very high. The Tinseliner was filled and tour buses were coming to take the train. He noted the new parking lot at the Visitors Center with all the activity looks very nice. *Member Bush* advised the Tinseliner will approach 10,000 riders, and the holiday trains are sold out. Many people are coming from out of town and local businesses should be open to welcome them in. He implored those who walk their dogs to pick up after them.

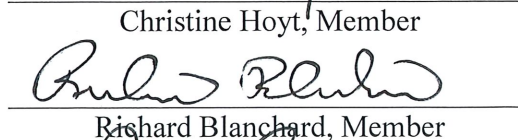
ADJOURNMENT: *Motion made by Member Blanchard to adjourn the meeting, second by Member Hoyt. Vote: Unanimous. Meeting adjourned at 7:58 p.m.*

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary


James Bush, Member


Joseph Nowak, Vice Chairman


Christine Hoyt, Member


Richard Blanchard, Member


John Duval, Chairman