

TOWN OF ADAMS SELECTMEN'S MEETING AGENDA

WEDNESDAY, July 25, 2012 – 7:00 PM

TOWN HALL, MEETING ROOM, 1st FLOOR, ADAMS, MA 01220

RECEIVED-POSTED

12 SEP 14 PM 12:23

TOWN CLERK
ADAMS MASS.

CLERK _____

1. **CALL TO ORDER – 7:00 PM**
2. **READING OF MINUTES – May 9 & 16, 2012**
3. **CITIZEN'S CONFERENCE**
4. **PUBLIC HEARING**
5. **OLD BUSINESS**
 - Approval of Easements – 92-94 Summer Street
 - Approval of Ashuwillticook Rail Trail Easements
 - Visitors Center Transition Plan Update
6. **NEW BUSINESS**
 - State Primary Warrant
7. **SUBCOMMITTEE/LIAISON REPORTS**
8. **A. ADMINISTRATOR'S REPORT**
B. PUBLIC WORKS DEPARTMENT
C. POLICE DEPARTMENT
D. COMMUNITY DEVELOPMENT
 - Appointment of Substitute Building Inspector
 - Communication from Zoning Board of Appeals**E. OTHER DEPARTMENTS**
 - Town Clerk – Approval of the appointment of Emergency Election Workers by the Town Clerk**F. TOWN COUNSELOR'S REPORT**
9. **ANNOUNCEMENTS**
10. **APPROVALS**

- Visitors Center Building - Northern Berkshire Community Coalition, National Night Out, August 7th , 2102 – 5-7 or 6-8 PM
- One Day Special Liquor License – Adams Turners July 28th , 2012
- Council on Aging - Wellness Fair September 7th , 12:00 – 2:00 PM

11. **OTHER BUSINESS**

1. Agenda items

12. **GOOD OF THE ORDER**

13. **EXECUTIVE SESSION**

14. **ADJOURNMENT**

July 25, 2012

On the above date the Board of Selectmen held a meeting at 7:00 PM at Town Hall. Chairman Harrington presided; present Michael Ouellette, John Duval, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel. Absent: Scott Nichols

Chairman Harrington called the meeting to order at 7:00 PM

READING OF THE MINUTES

A motion made by Member Duval, seconded by Member Ouellette to approve and waive the reading of the minutes of May 9th & 16th, 2012 – Unanimous

CITIZENS CONFERENCE

Resident Jeff Lefebvre asked for information regarding the Jones Block, if they were still on schedule to be finished in October. Jonathan Butler, Town Administrator has had a couple conversations with him but he is not prepared to give a formal update tonight. Jeff also asked about the Facilities Use Request for Adams Youth Football, if they would be voting on it tonight. Mr. Butler replied that the form had to go first to the Parks Commission and there are some components that were changed on the form and these need to be completed. Jeff also asked about the requirements for the Special Election, he will speak with Town Counsel after the meeting.

Mr. Cowie informed the Board that a group appeared before the Historical Commission and asked for permission to have worship services at the Quaker Meeting House on a monthly basis. He wanted to let the Board know that this request would be coming to the Board.

OLD BUSINESS

A motion made by Member Ouellette, seconded by Member Duval to approve and accept the easement for 92 - 94 Summer Street – Unanimous

A motion made by Member Ouellette, seconded by Member Duval to approve the Ashuwillticook Rail Trail temporary easement from Shine Wire – Unanimous

Jonathan Butler, Town Administrator updated the Board on the Visitors Center transition plan. The Visitors Center has been open for 2 weeks five days a week from 10:00 AM – 3:00 PM. The Thunderbolt Ski runners have been working on rehabbing the current display and the Council on Aging will be moving there with a Grand re-opening day of September 24th.

NEW BUSINESS

A motion made by Member Ouellette, seconded by Member Duval to approve the 2012 State Primary Warrant – Unanimous

ADMINISTRATORS REPORT

A copy of this report is attached to these minutes.

COMMUNITY DEVELOPMENT

A motion made by Member Ouellette, seconded by Member Duval to approve the ratification and appointment of Jeremy Richardson to the position of Assistant Building Inspector – Unanimous

The discussion regarding a communication received from the Zoning Board of Appeals was tabled till Donna Cesan; Community Development Director would be available to attend a meeting.

OTHER DEPARTMENTS

A motion made by Member Ouellette, seconded by Member Duval to approve the appointment of Emergency Election Workers by the Town Clerk – Unanimous

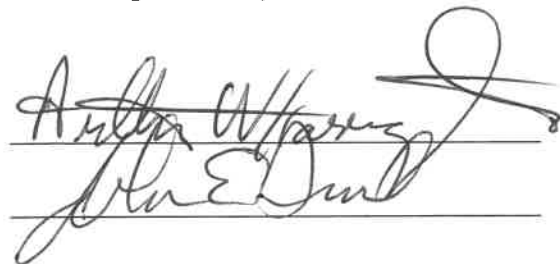
APPROVALS

A motion made by Member Ouellette, seconded by Member Duval to approve all the following Facilities Request – Unanimous

- Visitors Center – Northern Berkshire Community Coalition, National Night Out on August 7, 2012
- One Day Special Liquor License – Adams Turners July 28th, 2012
- Town Common – Council on Aging – Wellness Fair, September 7th, 2012

With no further business to transact, a motion made by Member Ouellette, seconded by Member Duval to adjourn at 7:55 PM – Unanimous

Respectfully Submitted
Melissa Schaffrick
Recording Secretary

Handwritten signature of Melissa Schaffrick in black ink, written over a horizontal line.Handwritten signature of Michael Ouellette in blue ink, written over a horizontal line.



Town of Adams • Massachusetts 01220-2087

JONATHAN W. BUTLER
TOWN ADMINISTRATOR

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Memorandum

To: Board of Selectmen

From: Jonathan Butler, Town Administrator *JWB*

Subject: Town Administrator's Report

Date: July 25, 2012

1. The Chief of Police asked that I pass along a few updates and suggestions to the general public regarding the recent car break-ins throughout Town. The Police have been actively investigating this and exploring several leads. However, it is important that people are aware of the risks in leaving your car unlocked. Adams, like any other community, is susceptible to theft if the circumstances for theft exist. Many of these break-ins were to vehicles that had been left parked over night without being secured. People are encouraged to lock their vehicles at night and to activate their vehicles security systems if they have them.
2. Last week, Member Duval and I attended a meeting at the Community Center to meet with the Board of the Directors for Youth Center, INC. We plan to continue to keep an open line of communication with them, and assist in any way possible as they work towards a transition out of the East Street facility.
3. We have also been in contact with Sandy Totter from the Northern Berkshire Solid Waste Management District (NBSWMD). They have a small office space at the Community Center which acts as the headquarters for management of their operation. Sandy appears to be very pleased at the notion of moving into a more central, downtown location. We have been investigating potential options, but have a lot of interest in the Registry of Deeds space on Park Street. For some time, the Registry has been alone in that space, with several vacant rooms since Town Hall moved across the street. We've also discussed Town Hall and the Visitor's Center as potential sites.

"Home of Mt. Greylock"



Edmund R. St. John III

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July 25, 2012

Town Counsel Report

I have continued to work with the property owners, the town and the state concerning the easement documents for proposed Rail Trail. This has included telephone conversations with attorneys for the abutters and the DOT representatives.

I reviewed bids submitted concerning the demolition of the Albert's Hardware site, contacted the Attorney General's office regarding the propriety of the bidding process and conferred with town staff concerning the bids. I have also spoken with the property owner's attorney regarding language of the proposed agreement.

I am working with Berkshire Gas to provide a site for the materials dredged from the Hoosac River and Tophet Brook.

I responded to a public record request submitted to the police department by a private citizen and conferred with the chief concerning the response.