

**TOWN OF ADAMS SELECTMEN'S MEETING AGENDA**

**WEDNESDAY, August 8, 2012 – 7:00 PM**

**TOWN HALL, MEETING ROOM, 1<sup>st</sup> FLOOR, ADAMS, MA 01220**

RECEIVED-POSTED

12 SEP 14 PM 12:23

TOWN CLERK  
ADAMS MASS.

CLERK

1. **CALL TO ORDER – 7:00 PM**
2. **READING OF MINUTES – June 6<sup>th</sup> & 27<sup>th</sup>, 2012**
3. **CITIZEN'S CONFERENCE**
4. **PUBLIC HEARING**
5. **OLD BUSINESS**
  - Traffic Commission Request
6. **NEW BUSINESS**
7. **SUBCOMMITTEE/LIAISON REPORTS**
8. **A. ADMINISTRATOR'S REPORT**  
**B. PUBLIC WORKS DEPARTMENT**
  - Adoption of the Berkshire County Hazard Mitigation Plan**C. POLICE DEPARTMENT**  
**D. COMMUNITY DEVELOPMENT**
  - Discharge of Real Property Lien: 5 Hoosac Street
  - Termination of Façade Preservation Agreement: 5 Hoosac Street
  - Release of Deed of Façade Easement: 5 Hoosac Street**E. OTHER DEPARTMENTS**  
**F. TOWN COUNSELOR'S REPORT**
9. **ANNOUNCEMENTS**
10. **APPROVALS**
  - Town Facilities Request – Town Common, August 30<sup>th</sup> Concert Series – 5 -9 PM.
  - Town Facilities Request - Russell Field & Renfrew Field, Adams Youth Football League & Cheering practice 6 – 8 PM & Sunday games – August 12<sup>th</sup> – November 16<sup>th</sup>, 2012

11. **OTHER BUSINESS**

1. Agenda items

12. **GOOD OF THE ORDER**

13. **EXECUTIVE SESSION**

14. **ADJOURNMENT**

**August 8, 2012**

On the above date the Board of Selectmen held a meeting at 7:00 PM at Town Hall. Chairman Harrington presided, present: Scott Nichols, John Duval, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel. Absent: Michael Ouellette

Chairman Harrington called the meeting to order at 7:00 PM

## **READING OF MINUTES**

A motion made by Member Duval, seconded by Member Nichols to approve and waive the reading of the minutes of June 6<sup>th</sup> & 27<sup>th</sup>, 2012 – Unanimous

## **CITIZENS CONFERENCE**

David Bissaillon representing the group Pro-Adams announced to the Board and residents of an event for Columbus Day Weekend they will be having at the Visitors Center called Ramble Fest which will be held on Sunday October 7, 2012. Member Nichols suggested that the Town close off part of the street in front of the Visitors Center; he felt they lost parking by putting vendors in the parking lot. He suggested they close off the street and place the vendors there, Dave appreciated the input and they are in those discussions now in terms of size and scope, this is something they will defiantly talk about. Resident Jeff Lefebvre thanked everyone for the support for the Fundraiser held for the Drum & Bugle Corps they raised close to \$1500. Jeff also asked why the meetings weren't being televised on Wednesday nights anymore; Chairman Harrington replied that he explained why a couple weeks ago. They Board changed the weeks to accommodate the Members; there were a couple Wednesdays that Members could not be there. It worked out with this schedule for the summer months only, the first meeting on September 5<sup>th</sup> will be televised. Jeff also commented on the Gould Road project, he stated that there was a lot of dust and people were complaining. He asked if there was anything that could be done about that, Jonathan Butler, Town Administrator commented that if anyone has complaints to call his office. He stated that we have not had any complaints to Town Hall, if this is an issue it is the first time it has been brought to his attention. Chairman Harrington commented that it would be good for when it is happening, Mr. Butler also commented that if people are having issues with the dust to please realize it is a tight construction season, the Town has to do all the construction in the Berkshires in a five or 6 month window and we have had a very dry summer with very little rain.

## **OLD BUSINESS**

Traffic Commission Requests:

Mr. Donald Sommer, representing the Halflinger Haus, requested elimination of two parking spaces on either side of the driveway at his restaurant. After a lengthy discussion the Commission voted to recommend making the north side of the driveway parking space "NO PARKING".

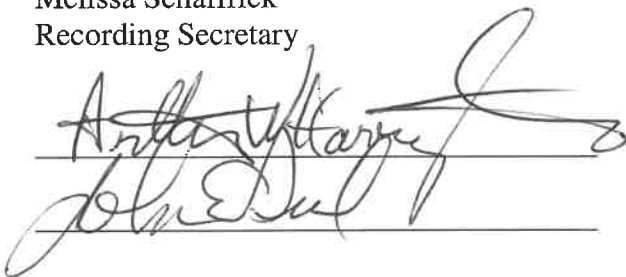
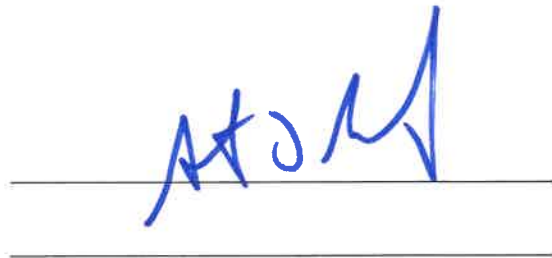
A motion made by Member Duval, seconded by Member Nichols to Approve the Facilities Request for use of Russell Field and Renfrew Field by the Adams Youth Football and Cheer Leading August 12<sup>th</sup> – November 16<sup>th</sup> – Unanimous

### **GOOD OF THE ORDER**

Member Nichols wanted to follow up on Member Duval's suggestion on the Strategic Planning, do we have a time line to start working on that. His preference would be to have it on a Saturday morning which makes it more accessible for the public who wish to participate. Member Duval commented that he and Jonathan Butler, Town Administrator will be discussing this in more detail in the next couple weeks. Member Duval also commented that he would like to discuss what the Town Administrators goals are for this year. He would like them to be part of the review process in the spring; Mr. Butler commented that he will put together a document for the Board to review and this could be discussed in a workshop meeting. Chairman Harrington wanted to thank everyone who was involved in the National Night Out; he feels it was a success.

With no further transaction to discuss, a motion made by Member Nichols, seconded by Member Duval to adjourn at 7:42 PM – Unanimous

Respectfully Submitted  
Melissa Schaffrick  
Recording Secretary

A handwritten signature in black ink, appearing to read "Anthony Harrington", written over a horizontal line.A handwritten signature in blue ink, appearing to read "MOM", written over a horizontal line.



# Town of Adams • Massachusetts 01220-2087

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## Memorandum

To: Board of Selectmen

From: Jonathan Butler, Town Administrator

Subject: Town Administrator's Report

Date: August 8, 2012

JWB

1. The Town has officially changed the locks to Town Hall. There had been a lot of concerns expressed over time that there were many keys floating around Adams and it was easy to gain access to the building during non-business hours. Allegedly the locks hadn't been changed since the building was renovated in the late 90s. The six exterior access doors in the building have all been given new locks, and new keys have been distributed to Town Hall employees, Selectmen, and a few support staff and volunteers whom also need regular access to the building. Anyone from the general public that uses Town Hall for occasional meetings or events is now able to come into the Administrator's Office and "sign out" a key for a forty-eight hour time frame as needed.
2. Following up on the signing of the final easement for the Ashwilticook Extension, it was reported to me from Town Counsel that it has been executed by Shinewire and will be available for the Board's signature and then recording at the Registry of Deeds by the end of the week.
3. The Adams-Cheshire Regional School District contacted us last week to inform the Town that they wish to terminate their lease for the Adams Memorial School, effective on the last day of October.
4. The Tophet Brook dredging project is completely ready to go and will be advertised the week of August 15<sup>th</sup> in both the Berkshire Eagle and Central Register. There will be a mandatory walk thru for interested contractors the following week, and bids will be due by Thursday, August 30<sup>th</sup>. The project is expected to take somewhere in the ballpark of 3-6 weeks.



# Edmund R. St. John III

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August 8, 2012

## **Town Counsel Report**

I have continued to work with the property owners, the town and the state concerning the easement documents for proposed Rail Trail. This has included emails and telephone conversations with attorneys for the abutters and the DOT representatives.

I completed work with Berkshire Gas to provide a site for the materials dredged from the Hoosac River and Tophet Brook.

I provided a further response to a public record request submitted to the police department by a private citizen and conferred with the chief concerning the response.

I responded to a request from the Building Inspector regarding zoning enforcement issues with a local business.