

TOWN OF ADAMS SELECTMEN'S MEETING AGENDA

WEDNESDAY, August 22, 2012 – 7:00 PM

TOWN HALL, MEETING ROOM, 1st FLOOR, ADAMS, MA 01220

1. **CALL TO ORDER – 7:00 PM**
2. **READING OF MINUTES – July 11th & 25th and August 8th, 2012**
3. **CITIZEN'S CONFERENCE**
4. **PUBLIC HEARING**
5. **OLD BUSINESS**
 - Charles Street Bridge
6. **NEW BUSINESS**
 - Strategic Plan Discussion
7. **SUBCOMMITTEE/LIAISON REPORTS**
8. **A. ADMINISTRATOR'S REPORT**
B. PUBLIC WORKS DEPARTMENT
C. POLICE DEPARTMENT
D. COMMUNITY DEVELOPMENT
E. OTHER DEPARTMENTS
F. TOWN COUNSELOR'S REPORT
9. **ANNOUNCEMENTS**
10. **APPROVALS**
 - Facilities Request – George E. Coope Memorial Road Race, September 9, 2012
 - Facilities Request – Town Hall, Girl Scouts – Saturday, September 29, 2012 8:30 Am – 4:30 PM
11. **OTHER BUSINESS**
 1. Agenda items

RECEIVED-POSTED
14 MAY 16 AM 11:11
TOWN CLERK
ADAMS MASS.
CLERK

12. **GOOD OF THE ORDER**
13. **EXECUTIVE SESSION**
14. **ADJOURNMENT**

August 22, 2012

On the Above date the Board of Selectmen held a meeting at 7:00 PM at Town Hall, Chairman Harrington presided, present: Scott Nichols, John Duval, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel. Absent: Michael Ouellette.

Chairman Harrington called the meeting to order at 7:00 PM.

At this time Chairman Harrington asked for a moment of silence for Pfc. Michael Demarsico.

READING OF THE MINUTES

A motion made by Member Duval, seconded by Member Nichols to approve and waive the reading of the minutes of July 11th & 25th and August 8th, 2012 – Unanimous

OLD BUSINESS

Jonathan Butler, Town Administrator discussed with the Board that the Charles Street Bridge is one of the last remaining project that there is not a clear plan for. It's a small bridge that spans about fifteen feet across the brook, the Town quickly repaired the neighborhood the road was redone and the culvert on Davis street was repaired but this bridge has not be replaced as of yet. FEMA's replacement cost that the Town would be eligible for 75% of \$30,000. The initial estimates received from Hill Engineers for the project. If the Town was to rebuild the Charles Street Bridge it would cost about \$165,000 to \$185,000 and that was during the time the Governor was expediting permitting for these projects. FEMA will only reimburse \$19,000 to \$30,000 depending on what the project consist of. Administrator Butler felt, this decision to spend that amount of money should be sent to Town Meeting for Members to vote on. This is a second access to the neighborhood and it is an unaccepted road. Members decided to further discuss this at a Workshop meeting on September 11th.

NEW BUSINESS

Member Duval mentioned to the Board that he has spoken with Al Skrocki, Superintendent regarding information on the strategic plan that was held for the school district. He would like to see the community get involved; there is a lot that goes into developing a strategic plan. He has spoken with Jonathan Butler, Town Administrator and the have started the planning involved and a tentative time frame, who the stake holders will be and the amount needed to support this it will be a time investment for each person involved. Member Duval also asked the Board to give consent on starting the process of obtaining a consultant, Mr. Butler stated that he has spoken with Donna Cesan, Community Development Director regarding consultants and one suggestion was BRPC, one of their primary funding mechanisms is called District Local Technical Assistant Grants. Those grants aren't money they are staff time. Depending on the scope do we want a consultant to just mediate the weekend or helping with the sub-committee level, if we have an idea of the scope of what kind of assistance we need becomes clear we will have a better idea of the type of professionals who would be appropriate to reach out to about leading us for Adams. Member Nichols asked what the time line was for starting this, Member Duval stated towards the end of November after Thanksgiving Day holiday. The Board gave their consensus for Jonathan and Donna to start their research regarding consultants.

ADMINISTRATORS REPORT

Administrator Butler reported that the buildings behind Albert's Hardware were demolished this past week. The next step is the construction of the parking area and the bids for that project are due on September 13th and we expect the project to be underway before the end of September. There is a pre-bid conference and site walk for contractors on Thursday August 30th at 10:00 AM.

Also as the Board is aware Administrator Butler will be away for two weeks celebrating his honeymoon. While he is away subject to Chapter 31, Section 7 of the Town Charter Mr. Butler would like to offer to the Board of Selectmen for ratification, the appointment of Chairman Arthur Harrington to the temporary post of Acting Town Administrator. This appointment will be effective on Friday, August 31, 2012 and will expire on Monday, September 17, 2012.

A motion made by Member Nichols, seconded by Member Duval to approve the ratification of Chairman Harrington to the temporary post of Acting Town Administrator – 2 Yeas, 1 Abstain (AH) motion passed.

TOWN COUNSEL REPORT

A copy of this report is attached to these minutes.

APPROVALS

Facilities Request – George E. Coope Memorial Road Race, September 9, 2012

Facilities Request – Town Hall, Girl Scouts – Saturday, September 29, 2012 8:30 Am – 4:30 PM

A motion made by Member Duval, seconded by Member Nichols to approve the Facilities Request for the George E. Coope Road Race and the Girls Scouts - Unanimous

GOOD OF THE ORDER

Member Nichols requested an update at a future meeting on the Solar Project. Member Duval encouraged residents to take the tours being offered for the Hoosac Valley High School.

With no further business to transact a motion made by Member Duval, seconded by Member Nichols to adjourn at 7:46 PM – Unanimous

Respectfully Submitted
Melissa Schaffrick
Recording Secretary



Edmund R. St. John III

Admitted in MA and CA
Pittsfield office: 85 East Street
Pittsfield, MA 01201

Attorney at Law

2 Center Street
P.O. Box 228
Adams, MA 01220
Tel: 413-743-0990
Fax: 413-743-3702

Email: estjohn1@albany.twcbc.com
Website: www.stjohnlawoffice.com

August 22, 2012

Town Counsel Report

I secured the remaining easement from Shine Wire for the Rail Trail extension.

I received a letter from the Secretary of State's office concerning an appeal by a private citizen over a public records request.

I reviewed a public records request submitted to the Community Development Office and provided input concerning that request.

I provided research and advice to the Town Administrator concerning the appointment of a temporary town administrator.

I provided the Board and the Town Administrator with an opinion concerning funding the repairs to the Charles Street bridge.

RECEIVED-POSTED
14 SEP - 8 AM 9:50
TOWN CLERK
ADAMS MASS.
CLERK