

TOWN OF ADAMS SELECTMEN'S MEETING AGENDA

WEDNESDAY, October 3, 2012 – 7:00 PM

TOWN HALL, MEETING ROOM, 1st FLOOR, ADAMS, MA 01220

1. **CALL TO ORDER – 7:00 PM**
2. **READING OF MINUTES**
 - Approval – September 19th and 26th, 2012
3. **CITIZEN'S CONFERENCE**
4. **PUBLIC HEARING**
5. **OLD BUSINESS**
 - Discussion on DCR Request
 - Strategic Plan
6. **NEW BUSINESS**
 - Trick or Treat
 - Proclamation – United Nations Foundation
7. **SUBCOMMITTEE/LIAISON REPORTS**
8. **A. ADMINISTRATOR'S REPORT**
B. PUBLIC WORKS DEPARTMENT
C. POLICE DEPARTMENT
D. COMMUNITY DEVELOPMENT
 - Release of Lien – 13 Enterprise Street**E. OTHER DEPARTMENTS**
F. TOWN COUNSELOR'S REPORT
9. **ANNOUNCEMENTS**
10. **APPROVALS**
 - Facilities Request – Adams Event Committee, Visitor's Center, Ramblefest
October 7, 2012, 12:00 – 6:00 PM

CLERK

TOWN CLERK
ADAMS MASS.

13 FEB 27 AM 8:47

RECEIVED-POSTED

- One Day Special License, Beer & Wine – Dave Nichols October 7th, 2012 -
Ramblefest

11. **OTHER BUSINESS**

1. Agenda items

12. **GOOD OF THE ORDER**

13. **EXECUTIVE SESSION**

14. **ADJOURNMENT**

October 3, 2012

On the above date the Board of Selectmen met at 7:00 PM at Town Hall. Chairman Harrington presided, present: Scott Nichols, John Duval, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel, Absent: Michael Ouellette.

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13 FEB 27 AM 8:47

ADAMS MASS.

CLERK

Chairman Harrington called the meeting to order at 7:14 PM

Chairman Harrington asked for a moment of silence for the passing of Board Member Michael Ouellette's wife Barbara Ouellette.

APPROVAL OF MINUTES

A motion made by Member Nichols, seconded by Member Duval to approve and waive the reading of the minutes of September 19th and 26th, 2012 – Unanimous – motion passed.

CITIZENS CONFERENCE

Resident Jeff Lefebvre announced that the Maple Grove Civic Club would be holding a meeting on Saturday, October 6th at the PNA from 4:00 – 7:00 PM. He also commented that he was impressed with the Council on Aging and liked the improvements that were made to the building and was very happy that the CodeRed system would be operational in 2 weeks. David Bissaillon, representing ProAdams updated the Board on the upcoming Ramblefest that will be held at the Visitors Center on October 7th, 2012. Haley Meczywor, Town Clerk updated the Board on the 45th Annual Ramble that will be held on October 8th, 2012 there will be a shuttle bus running from 8:00 AM – 4:00 PM. Also that there is a Presidential election coming up on November 6th, voting will be 7:00 AM – 8:00 PM at the DPW garage. The last day to register to vote is Wednesday, October 17th the Town Clerks office will be open till 8:00 PM. Absentee ballots are in if you can't make it to vote at the polls on November 6th you can vote absentee. Sargent Rick Tarsa of the Adams Police Department came in to update and inform the Board of just a few of the programs the Police Department has in place for public safety. These programs are the Neighborhood Crime Watch, the ID Bracelet Program and the Are You OK Telephone Reassurance Program. The Neighborhood Crime Watch tries to meet at least once a month, it is held at the Miller Annex at the Library. The Are You Ok Telephone Reassurance Program sends a computerized telephone message every day at the same time to a residence asking if they are ok, if there is no answer, another call is sent 10 minutes later, if there is still no answer a Police Office is then sent to the residence. The ID Bracelet Program is an engraved bracelet for a special person saying to contact the Police Department with a number, this number is assigned to a certain person and the Police Department can access their medical records, all of these programs are free of charge.

OLD BUSINESS

A motion made by Member Nichols, seconded by Member Duval to approve the waiver for the 120 day notice for the Department of Conservation and Recreation – Unanimous – Motion Passed.

Administrator Butler and Member Duval discussed with the Board the development of a new Five Year Strategic Plan. They are hoping to have 25 – 30 participants in attendance for a Friday evening and Saturday planning sessions.

A motion made by Member Duval, seconded by Member Nichols to proceed and move forward with the Five Year Strategic Plan - Unanimous – Motion Passed

NEW BUSINESS

A motion made by Member Nichols, seconded by Member Duval to approve Trick or Treat night for October 31, 2012 5:30 – 7:00 PM – Unanimous - Motion Passed

A motion made by Member Nichols, seconded by Member Duval to approve the United Nations Proclamation – Unanimous – Motion Passed

ADMINISTRATOR'S REPORT

A copy of this report is attached to these minutes.

COMMUNITY DEVELOPMENT

Discharge of Real Property Lien – 13 Enterprise Street

A motion made by Member Nichols, seconded by Member Duval to approve the discharge of the Real Property Lien for 13 Enterprise Street – Unanimous – Motion Passed.

TOWN COUNSELORS REPORT

A copy of this report is attached to these minutes.

APPROVALS

A motion made by Member Nichols, seconded by Member Duval to approve both the Facilities Request - Ramblefest and a One Day Special License, Beer & Wine for David Nichols for October 7, 2012 – Unanimous – Motion Passed.

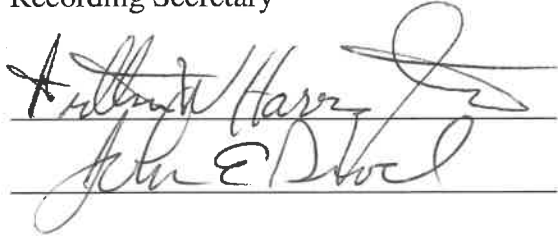
OTHER BUSINESS

Agenda Items: RFP for Middle School

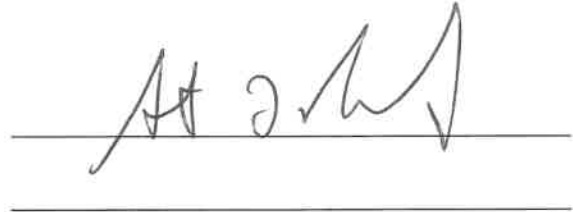
EXECUTIVE SESSION

A motion made by Member Nichols, seconded by Member Duval to enter into Executive Session at 8:23 PM to discuss strategy with respect to collective bargaining or litigation, if an open meeting may have a detrimental effect on the government's bargaining or litigating position, and the Chair so declares. – Unanimous – Motion Passed.

Respectfully Submitted
Melissa Schaffrick
Recording Secretary



John E. Duval



Edmund R. St. John III

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October 3, 2012

Town Counsel Report

The Secretary of State's office provided me with a letter that denied the appeal of a private citizen to certain records in the possession of the Adams Police Department. The Secretary of State determined that the response of the Police Department was legal and appropriate.

I reviewed the "High Bridge" case in response to the Board's inquiry concerning the DCR's letter of intent to purchase the property that was the subject of the Land Court case. I fully support the DCR's decision to purchase the property as it would relieve the Town from a long-standing liability.

I have reviewed and provided a response to a personnel issue with the Town Administrator.

I reviewed a question and provided a response to the Town Administrator concerning the lease of Bowe Field to the Adams Agricultural Fair Commission.



Town of Adams • Massachusetts 01220-2087

JONATHAN W. BUTLER
TOWN ADMINISTRATOR

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Memorandum

To: Board of Selectmen

From: Jonathan Butler, Town Administrator

Subject: Town Administrator's Report

Date: October 3, 2012

JWB

1. Fisk St. Brook Dam – After years of inquiries from the Town, the Office of Dam Safety did an inspection this morning at the Fisk Street Dam. This property is privately owned and despite repeated attempts by the Town and State over the past decade there has been no success in getting the owner to take any responsibility for its condition. The State determined that the property can now be classified as abandoned and has agreed to make some upgrades. They will be bringing in one of their consultants to work on making some temporary upgrades and repairs to the property to prevent any further deterioration or erosion at the site. While this isn't a complete removal of the dam, it is a big step in the right direction with DCR and the Office of Dam Safety.
2. Tophet Brook Cleaning – The bids were received recently for the Tophet Brook and came in significantly lower than estimated. The low bid will be awarded to RC&D, Inc. out of Rhode Island. Their low bid came in at \$295,000, providing a significant buffer with the budgeted amount for the project. There were a total of five bids submitted. The Town is finalizing its contract with the low bidder as we speak, and work is expected to begin within a couple weeks.

