

TOWN OF ADAMS SELECTMEN'S MEETING AGENDA

WEDNESDAY, December 19, 2012 – 7:00 PM

TOWN HALL, MEETING ROOM, 1st FLOOR, ADAMS, MA 01220

1. **CALL TO ORDER – 7:00 PM**
2. **READING OF MINUTES**
3. **CITIZEN'S CONFERENCE**
4. **PUBLIC HEARING**
 - Compliance Check Violation
5. **OLD BUSINESS**
 - Adams Memorial School
6. **NEW BUSINESS**
 - Traffic Commission Requests
7. **SUBCOMMITTEE/LIAISON REPORTS**
8. **A. ADMINISTRATOR'S REPORT**
B. PUBLIC WORKS DEPARTMENT
C. POLICE DEPARTMENT
D. COMMUNITY DEVELOPMENT
E. OTHER DEPARTMENTS
F. TOWN COUNSELOR'S REPORT
9. **ANNOUNCEMENTS**
10. **APPROVALS**
 - Facilities Request – Adams Visitors Center – 3rd Thursday of each month 10:00 – noon. Molari Employment & Health Care.
 - Facilities Request – Rail Trail Half Marathon Event
11. **OTHER BUSINESS**

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13 FEB 27 AM 8:46
TOWN CLERK
ADAMS MASS.
CLERK

1. Agenda items
12. **GOOD OF THE ORDER**
13. **EXECUTIVE SESSION**
14. **ADJOURNMENT**

December 19, 2012

On the above date the Board of Selectmen held a meeting at Town Hall at 7:00 PM. Chairman Harrington presided, present: Michael Ouellette, Scott Nichols, John Duval, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel.

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Chairman Harrington called the meeting to order at 7:03 PM

Chairman Harrington asked for a moment of silence for the recent passing of Joseph Dean Jr. a long time Selectmen in Town and for the recent tragic event that took place at the Sandy Hook Elementary School.

CITIZENS CONFERENCE

Resident Jeff Lefebvre asked when the Town would start dredging the river, Jonathan Butler, Town Administrator replied that the contractor is under contract but the DEP takes those projects over because of the water as soon as they are under contract. Jeff also asked about WILCO that will be returning to North Adams in June. He suggested that the Greylock Glen could be used if there was anyone interested in camping for that weekend.

PUBLIC HEARING

At 7:10 PM Chairman Harrington opened the public hearing for the Compliance Check Violation. Chief Poirot explained the events of November 9, 2012, an underage female purchased alcohol from Val's Pipe & Package during a compliance check. The Board discussed a five (5) day suspension of their Liquor License. Mr. Lampiasi expressed his frustration concerning this violation; he informed the Board that he will be installing new signage stating that everyone purchasing alcohol, tobacco and lottery tickets will be asked for their ID. He also has cameras in the store, which he will be monitoring and all employees will attend the TIPS Training program again.

A motion made by Member Duval seconded by Member Nichols to suspend the Section 15 Liquor License of Val's Pipe & Package for three (3) days and probation for six months (6). Discussion: Member Ouellette amended the motion to exclude the probation and add the signage and Tips Training.

An amended motion made by Member Ouellette, seconded by Member Duval to suspend the Liquor License of Val's Pipe & Package for three (3) days, for all employees to attend Tip's training and to include signage in the store also to report back to the Board in six (6) months. – Unanimous motion approved

A motion made by Member Nichols, seconded by Member Ouellette to suspend the Liquor license for Val's Pipe & Package on January 1, 2, & 3, 2013 – Unanimous motion passed

A motion made by Member Ouellette, seconded by Member Nichols to close the showcase hearing at 7:45 PM – Unanimous motion passed

OLD BUSINESS

There was discussion by the Board of a Memorandum of Agreement with the Adams-Cheshire School District to relinquish control and possession of the Adams Memorial School.

A motion made by Member Ouellette, seconded by Member Nichols to approve the Memorandum of Agreement for control and possession of the Adams Memorial School effective January 1, 2013 – Unanimous motion passed

Jonathan Butler, Town Administrator asked the Board to approve the selection of Tesoro Farm, LLC and initiate negotiations to lease a portion of Memorial School in response to RFP #13-007.

A motion made by Member Nichols, seconded by Member Ouellette to approve and authorize the Town Administrator and Town Counsel to act as negotiators for the Town with Tesoro Farm, LLC – Unanimous motion passed

NEW BUSINESS

A motion made by Member Ouellette, seconded by Member Nichols to approve the following three (3) recommendations of the Traffic Commission

- Request of the PNA located at 13 Victory Street to designate a parking space in front of the building as Handicap Parking.
- Removal of the 15 minute parking sign in front of 35 Commercial Street thus creating two (2) parking spaces.
- Eliminate the first parking space north of the driveway at 27-29 Commercial Street.

Unanimous – Motion passed

ADMINISTRATORS REPORT

A copy of this report is attached to these minutes.

TOWN COUNSELOR'S REPORT

- Further discussions with District counsel concerning written relinquishment of control and possession of Adams Memorial School by the Adams Cheshire Regional School District to the Town.
- Court enforcement of zoning bylaw against local business property owner.
- Consultation with staff and representation of Town concerning hearings before the Housing Court concerning neglected property.
- Review of information concerning “Compliance Check” issues.
- Review of issues arising from legal matter involving private citizen.

APPROVALS

A motion made by Member Ouellette, seconded by Member Duval to approve the following two (2) Facilities Request –

- Adams Visitors Center – 3rd Thursday each month 10:00 – Noon, Molari Employment & Health Care.
- Rail Trail Half Marathon Event to be held May 19, 2013.

3 Yeas 1 abstained (SN) motion passed

GOOD OF THE ORDER

Chairman Harrington announced that the Board will be meeting on January 9th & 23rd will be regular meetings.

Member Duval asked if the Superintendent of Schools could come in and speak on the security in the schools and the solar panel project at the High School.

All Board Members wished the public a happy and safe Holidays Season.

With no further business to transact, a motion made by Member Ouellette, seconded by Member Nichols to adjourn at 8:26 PM – Unanimous motion passed

Respectfully Submitted
Melissa Schaffrick
Recording Secretary

Two handwritten signatures are present on the page. The signature on the left is written over a horizontal line and appears to be 'Melissa Schaffrick'. The signature on the right is also written over a horizontal line and appears to be 'Michael Ouellette'. Both signatures are in cursive and are quite stylized.



Town of Adams • Massachusetts 01220-2087

JONATHAN W. BUTLER
TOWN ADMINISTRATOR

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Memorandum

To: Board of Selectmen

From: Jonathan Butler, Town Administrator

Subject: Town Administrator's Report

Date: December 19, 2012

JWB

1. Western MA Police Chiefs Annual Meeting – Attended this event with the Chairman of the Board last week. It was the end of Chief Poirot's two year turn as the President of the organization. Great event, and very informative. The Town of Adams has had a great deal of doors opened up for us due to the Department's active participation in this organization over the past few years.
2. Department Head Annual Budget Meeting – held this morning in Town Hall. We went through some of the earliest budget projections and talked about the type of flexibility we are forecasting at this point in the writing of the budget. At this point, we're closely monitoring state revenues, health care costs and a few other moving pieces that will play a large role in determining how difficult of a budget season we are facing.
3. Capital Planning Committee – Met the week before last and discussed the challenges and timeframe for putting together a new five year capital plan. This committee will be meeting regularly for the coming weeks, and should be very helpful in prioritizing different costs the Town faces in future years.

