

TOWN OF ADAMS SELECTMEN'S MEETING AGENDA

WEDNESDAY, February 6, 2013 – 7:00 PM

TOWN HALL, MEETING ROOM, 1st FLOOR, ADAMS, MA 01220

1. **CALL TO ORDER – 7:00 PM**
2. **READING OF MINUTES – December 5, 2012 & January 23, 2013**
3. **CITIZEN'S CONFERENCE**
4. **PUBLIC HEARING**
5. **OLD BUSINESS**
6. **NEW BUSINESS**
 - Parking Meter discussion
 - Update – Erica Samson, Council on Aging Director
7. **SUBCOMMITTEE/LIAISON REPORTS**
8. **A. ADMINISTRATOR'S REPORT**
B. PUBLIC WORKS DEPARTMENT
 - Appointment of Operator I**C. POLICE DEPARTMENT**
D. COMMUNITY DEVELOPMENT
E. OTHER DEPARTMENTS
F. TOWN COUNSELOR'S REPORT
9. **ANNOUNCEMENTS**
10. **APPROVALS**
11. **OTHER BUSINESS**
 1. Agenda items
12. **GOOD OF THE ORDER**

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13 MAR 28 PM 1:49
TOWN CLERK
ADAMS MASS.
CLERK

13. **EXECUTIVE SESSION**

14. **ADJOURNMENT**

February 6, 2013

On the above date the Board of Selectmen held a meeting at 7:00 PM, at Town Hall. Chairman Harrington presided, present: John Duval, Scott Nichols, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel. Absent: Michael Ouellette.

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Chairman Harrington called the meeting to order at 7:00 PM

MINUTES

A motion made by Member Duval, seconded by Member Nichols to waive the reading and approve the minutes of December 5, 2012 – Unanimous motion passed

A motion made by Member Nichols, seconded by Member Duval to waive the reading and approve the minutes of January 23, 2013 – 2 Yeas, 1 abstain (JD) motion passed

CITIZENS CONFERENCE

Resident Jeff Lefebvre asked the Board if the fill that was being cleaned out of the Hoosic River could be used on the Rail Trail project. Chairman Harrington replied that the Department of Environmental Protection would not allow it; the fill would have to be tested for contaminants. He also asked what the time frame would be for the cleanup, Jonathan Butler, Town Administrator replied that they anticipated five (5) weeks but it is contingent on the weather. Jeff also asked about the Pumping Station on Gould Road, who is responsible Mr. Butler replied that the Town is currently responsible; it will transfer to the Fire District after a long term agreement is decided as to the whole use of water on the site.

NEW BUSINESS

Erica Samson, Director of the Council on Aging updated the Board on current and upcoming events that will be taking place at the Council on Aging.

Chairman Harrington asked the Board for consensus to request the Town Administrator to move forward with fact finding and data to help the Board make an informed decision concerning the parking in Adams. He also asked for Mr. Butler to put together a committee to gather the factual information on parking.

ADMINISTRATORS REPORT

1. Attended the MMA Conference two weeks back, a Conference in which all of the Board Members were present. Had the opportunity to do a little bit of networking with other local officials, but more importantly attended some very insightful sessions on economic development and alternative energy – both topics that we're very deeply engaged in here in Town.

2. Attended a 1 Berkshire/Berkshire Chamber luncheon at the Crown Plaza this past week for the Berkshire County business community – Congressman Richard Neal was the guest speaker.
3. Continuing to move forward with the budget process. To date, most Department Head meetings have been had, and we've also begun our annual budget dialog with the school district. We are also scheduling a Capital Planning Committee Meeting for next week to begin the process of engaging that group in the capital side of the budget process. It is likely that the first draft of the budget will be delivered to the Board of Selectmen by around the first week of March.
4. After going through an RFP process for the Library engineering project, the Town has chosen Austin Design Company out of Colrain, Massachusetts and will hopefully be entering a contract with them very soon. The Town has not worked with Austin in the past, but was impressed by their presentation and track record. With an engineer on board, the Town will now be looking to work directly with representatives from the Library Trustees as we move forward with a project at the Library.

PUBLIC WORKS DEPARTMENT

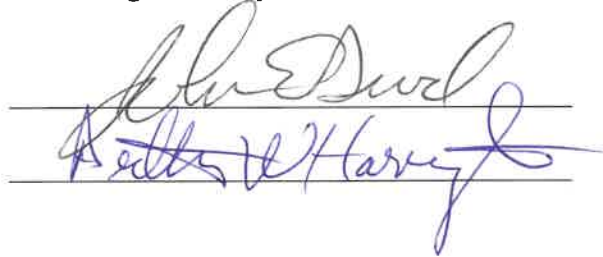
A motion made by Member Nichols, seconded by Member Duval to approve the ratification of Kurt LeClair to the position of Operator 1 in the Department of Public Works. – Unanimous motion passed.

TOWN COUNSEL REPORT

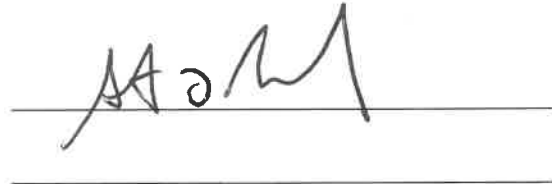
- Review, research and comment concerning application for a seasonal alcohol beverage license.
- Response to request concerning annual town audit
- Review discovery requests and submittal to Building department for response. Review of further discovery requests and preparation of response to those requests.

With no further business to transact, a motion made by Member Nichols, seconded by Member Duval to adjourn at 7:36 PM – Unanimous motion passed

Respectfully Submitted
Melissa Schaffrick
Recording Secretary



Handwritten signature of Melissa Schaffrick in blue ink, written over two horizontal lines.



Handwritten signature in blue ink, written over two horizontal lines.