

# **SELECTMEN'S WORKSHOP MEETING AGENDA**

**Wednesday, February 27, 2013**

**TOWN HALL, MAHOGANY ROOM, 1<sup>st</sup> FLOOR**

- 1. CALL TO ORDER – 7:00 pm**
- 2. WORKSHOP DISCUSSION**
  - Process for hiring a new Chief of Police
- 3. ADJOURNMENT**

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**February 27, 2013**

On the above date the Board of Selectmen held a meeting at Town Hall at 7:00 PM. Chairman Harrington Presided: Present Michael Ouellette, Scott Nichols, John Duval and Jonathan Butler, Town Administrator.

Chairman Harrington called the meeting to order at 7:08 PM.

There was discussion by the Board of the retirement of Chief Donald Poirot that will be effective April 26<sup>th</sup>, 2013. Jonathan Butler, Town Administrator commented that this is a tight time line to hire a new Chief in two months. He does feel the Board should initiate the process as soon as possible. The Town did reach out to the Town of Dalton which is similar in size to Adams. They recently went through this process of hiring a Chief. Mr. Butler gave each Board Member their Police Chief Search Plan to get the Boards thoughts on it. The Police Chief position is appointed by the Board of Selectmen which enters into a contract with the new Police Chief. The Board was also given a copy of the Job Description and the annual rate table.

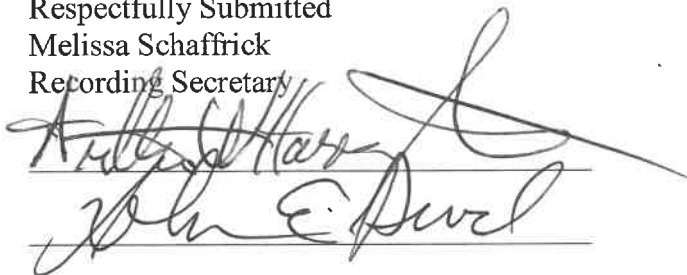
Member Duval asked if a new Chief was not hired by April 26<sup>th</sup> is there an Officer that can fill the position as an interim Chief; Mr. Butler replied that there are three Sergeants with twenty plus years of experience in a supervisory and management positions. If the decision is made to have an interim Chief for a couple of months he feels there is personnel that can make that happen.

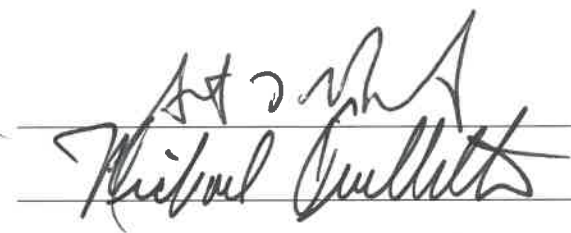
The Board discussed opening the hiring process to a regional search and internal candidates it is a profession tier position in a full time Department with twenty plus employees.

The Board decided to put together a search committee to interview potential candidates, of these chosen there will be a second interview by the Board. Mr. Butler will meet with Chief Poirot to discuss candidates for the interim Chief to bring to the Board by mid-March for an appointment.

With no further business to transact a motion made by Member Ouellette, seconded by Member Duval to adjourn at 7:45 PM – Unanimous motion passed

Respectfully Submitted  
Melissa Schaffrick  
Recording Secretary

  
John E. Duval

  
Michael Ouellette