

**TOWN OF ADAMS, MASSACHUSETTS**  
**ADAMS TOWN HALL BUILDING, 1<sup>st</sup> FLOOR, ADAMS, MA 01220**

**BOARD OF SELECTMEN MEETING MINUTES 9/20/17**

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17 OCT 18 AM 9:54

**Call to Order:** Meeting was called to order by Chairman Duval at 7:00 p.m. Members Hoyt and Nowak were present as well as Town Administrator Tony Mazzucco and Town Counsel Ed St. John.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

CLERK

**Approval of Minutes:** August 23, 2017 and September 6, 2017 Minutes were presented for approval. Move by Member Nowak to waive reading and approve the minutes of August 23, 2017 and September 6, 2017 as submitted, second by Member Hoyt. Vote: unanimous.

**Public Comment:**

**Kathy "Skippy" Hines**, resident of Adams, asked the Board of Selectmen and local businesses to gather animal supplies and non-perishables for humans to aid those in Florida. A volunteer will drive items down to Florida and it will be advertised by WUPE Radio and a local storm tracker. October 13<sup>th</sup> is the final day for donations. A bin will be available in the Town Hall and Visitors Center lobbies for item drop off. Board *Member Consensus was reached to allow the bins and for Ms. Hines to work with the Town Administrator.*

**NEW BUSINESS**

**Building Commissioner Shared Services Agreement with New Ashford:** Town Administrator Mazzucco explained this is an extension of the current agreement of services being provided in a regional arrangement. The Building Commissioner does approximately one permit a month for New Ashford. Move by Member Hoyt to approve the shared service agreement with New Ashford, second by Member Nowak. Vote: unanimous.

**Ratification of Part-Time Council on Aging Van Driver/Administrative Assistant position:** Chairman Duval read a letter by the Town Administrator. COA Director Girgenti advised this is a ten hour per week position which will support the Transportation Department with scheduling and be the Monday van driver. Move by Member Hoyt to ratify the appointment of Cynthia Fletcher as Part Time COA Van Driver/Administrative Assistant, Second by Member Nowak. Vote: unanimous.

**Ratification of Part-Time Council on Aging Administrative Assistant position:** Chairman Duval read a letter by the Town Administrator. COA Director Girgenti advised this is a nineteen hour per week Administrative Assistant position to be filled by Tanya Clark. Move by Member Hoyt to ratify Tanya Clark as the Administrative Assistant to the Council on Aging, second by Member Nowak. Vote: unanimous.

**One Day Liquor License Application, Balderdash Cellars:** Christian Hanson, of Balderdash Cellars applied for a One Day Wine & Malt License for October 8, 2017 from 11:00 a.m. to 5:00 p.m. Chairman reviewed the application. Move by Member Nowak to approve the One Day Wine & Malt from 11:00 a.m. to 5:00 p.m. for Balderdash Cellars on October 8, 2017, second by Member Hoyt. Vote: unanimous.

**Application for Permit to Place Sign on a Public Way, Total Access Computers, 16 Hoosac Street, Adams:** Town Administrator Mazzucco explained the sign is a sandwich board sign on a public way, which requires approval by the Board of Selectmen. Photos of the sign were submitted by Dan Maynard, of Total Access Computers. Move by Member Hoyt to approve the application to place sign on public way for Total Access Computers, 16 Hoosac Street, Adams, second by Member Nowak. Vote: unanimous.

**Facility Use Request of Renfrew Field, Hoosac Valley Athletics:** Chairman Duval reviewed the application and the dates of use. Move by Member Nowak to approve use of Renfrew Field by Hoosac Valley Athletics with dates and times as submitted, second by Member Hoyt. Vote: unanimous.



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**American Legion Post 160 Annual Poppy Drive:** Chairman Duval read the letter submitted by the American Legion Post 160 requesting dates and locations of the Poppy Drive to take place from November 3 – 5, 2017. There will be no solicitation but donations are accepted. Locations and times were reviewed. Move by Member Nowak to approve the Poppy Drive for the locations and dates submitted, second by Member Hoyt. Vote: unanimous.

**Declaration of Location of Proposed *Susan B. Anthony* Monument:** This item will be postponed until the Tuesday, September 26, 2017 Workshop.

**Special State Primary Warrant:** Chairman Duval reviewed the State Warrant for the Primary on October 10, 2017. Move by Member Nowak to approve the Special State Primary Warrant at Town of Adams Highway Garage, Tuesday Oct 10<sup>th</sup> 7:00 a.m. to 8:00 p.m. to fill the seat for First District State Representative, second by Member Hoyt. Vote: unanimous.

**DEPARTMENT REPORTS**

**Town Administrator's Report:** Capital Improvement Projects that were approved are in progress. Sub-bids for the C.T. Plunkett School roof came in today. Do not flush wipes down the pipes. There is a law firm looking for municipalities to join together in a lawsuit against manufacturers. Flushed wipes and their chemicals cost thousands of dollars in damage each year to the Wastewater Treatment Plant.

**Council on Aging:** Director Girgenti advised the Living Well Exposition took place last week and was well attended. There were 48 new people logged in at the Senior Center in the last two months and last month 270 people came to an event or activity. 55 were from neighboring communities. The Council on Aging entered into a partnership with the Department of Transitional Assistance and will be able to process SNAP applications. Saturday is the Walk to End Alzheimers at the Causeway in Cheshire at 9:00 a.m. The Matter of Balance Program will be held at the Senior Center. The Council on Aging will provide transportation to the voting polls for seniors who request it. She advised seniors not to ignore Medicare mail, and noted it is not fraud but that open enrollment is coming up and the *Prescription Part D Plan* is important. Applications can be reviewed by the Council on Aging staff and may help to become eligible for other programs. Last month 144 households were served by the Mobile Food Bank in one hour. The Mobile Food Bank takes place on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month from 11:00 a.m. to 12:00 p.m., is privately funded and there are no income guidelines. CHP and Stop & Shop are partners in the program. Participants are requested to be a Berkshire county resident, and are asked for the number of people in the home for demographics.

**Town Counsel Report:** *There was no report given.*

**SUB-COMMITTEE/LIAISON REPORTS**

Member Nowak attended the Cemetery Commission meeting and discussion included the garage at Bellevue Cemetery. An Engineering report is expected to create a strategy. He noted at the Parks Commission concerns between the Parks Commission and the Board of Selectmen and the intended fee structure were discussed. A formula is still being hashed out for users of the parks from outside the community. A letter with the fees was sent to the Board but was not received. He noted there are problems arising between the Girls' Leagues regarding shared use of Reid Field. Member Hoyt attended the NBCC Community Forum as a liaison on September 8<sup>th</sup> where they discussed the needs of northern communities for the next year. Communities were surveyed for their needs. The next forum will address education in North County on

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October 19<sup>th</sup>. She participated in the Personnel Sub-Committee meeting on September 12<sup>th</sup> where positions and policy changes were looked at, and the Budget Sub-Committee meeting on the same date to talk about the process. Chairman Duval invited the Chairman of the Parks Commission to a Board of Selectmen workshop.

**ANNOUNCEMENTS, GOOD OF THE ORDER**

**Member Nowak** thanked the Pope John Paul Charity Center for helping those in need on Wednesdays 11:00 a.m. and 4:00 p.m. **Member Hoyt** thanked the organizers of the *Nashville in the Berkshires* event and advised it was well done. The State Representative Primary will be held on October 10<sup>th</sup>. On September 11<sup>th</sup> all of the Candidates for the State Representative Primary spoke at Bounti-Fare and it was filmed by the NBCTC. It will be televised until the election and information will also be out on social media.

**EXECUTIVE SESSION**

*#3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;*

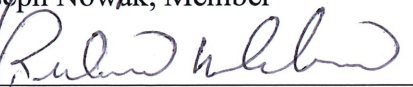
Move by **Member Nowak** at 7:44 p.m. to enter into Executive Session exiting only to adjourn, second by **Member Hoyt**. Roll Call Vote: Chairman Duval, **Member Nowak**, **Member Hoyt**.

**ADJOURNMENT**

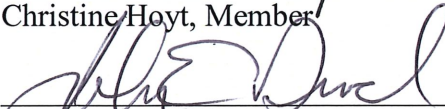
Move to adjourn by **Member Blanchard**, second by **Member Hoyt**. Vote: unanimous.

Respectfully Submitted by Deborah J. Dunlap,  
Recording Secretary

  
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Joseph Nowak, Member

  
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Richard Blanchard, Vice Chairman

  
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Christine Hoyt, Member

  
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John Duval, Chairman