

**April 3, 2013**

On the above date the Board of Selectmen held a meeting at Town Hall at 7:00 PM. Chairman Harrington presided, present: Michael Ouellette, Scott Nichols, John Duval, Jonathan Butler, Town Administrator and Edmund R. St. John III, Town Counsel.

Chairman Harrington called the meeting to order at 7:00 PM

### **READING OF THE MINUTES**

A motion made by Member Ouellette, seconded by Member Duval to approve and waive the reading of the minutes from March 14<sup>th</sup> and March 27<sup>th</sup>, 2013 – 3 Yeas 1 Abstained (SN) motion passed

### **CITIZENS CONFERENCE**

Resident, Jeff Lefebvre asked the Board about an issue he had heard regarding the Adams Retirement Board and the Town Treasurer. Administrator Butler commented that because this is dealing with a bonded official this is being handled by Town Counsel, the Town is dealing with it in the capacity that is required by law. There will be more information once we are at point when they can share more information. Jeff also asked about the Memorial School if there was work being done on the building. Mr. Butler replied that there is no work going on at the building. There is a local contractor Wooliver Roofing that requested permission from the Town to use the old basketball court as a staging ground for their materials because they are doing a roofing project across the street at the Adams Housing Authority. Haley Meczywor, Town Clerk announced that dog license renewals are due and that deadline to register to vote in the State Primary is April 10<sup>th</sup>, and April 16<sup>th</sup> for the annual Town election.

### **NEW BUSINESS**

The following votes were taken for the annual Town meeting and the state primary and annual Town election Warrant.

A motion made by Member Nichols, seconded by Member Ouellette to set the date for the Annual Town Meeting: Monday, June 17<sup>th</sup>, 2013 at 7:00 PM at Plunkett Elementary School. – Unanimous, motion passed

A motion made by Member Nichols, seconded by Member Ouellette to open the Warrant for the Annual Town Meeting, effective immediately and too close it on Monday, May 6<sup>th</sup> at 3:30 PM – Unanimous motion passed.

A motion made by Member Ouellette, seconded by Member Nichols to approve the State Primary Election Warrant for April 30<sup>th</sup>, 2013 – Unanimous motion passed.

A motion made by Member Nichols, seconded by Member Ouellette to approve the Annual Town Election Warrant for May 6<sup>th</sup> 2013 – Unanimous motion passed.

## **TOWN ADMINISTRATORS REPORT**

The following report was submitted by Jonathan Butler, Town Administrator.

The Police Chief Search Committee met officially for the first time last night. The position will be officially advertised in a regional market starting early next week. The application packet deadline for the position will be June 14, 2013. The goal of the Search Committee is to provide the Board of Selectmen with a slate of 3-4 candidates by no later than the first week of July.

The Finance Committee Members were officially issued their version of the FY2014 Town Budgets on Friday, March 29<sup>th</sup>.

My office and the Community Development Department have been working actively on multiple projects over the past few weeks – including the Memorial Building, Berkshire Scenic Rail, Greylock Glen, Ashuwillticook Rail Trail extension as well as trying to find potential space for several businesses with interest in either relocating to or expanding into Adams.

## **POLICE DEPARTMENT**

With the recent retirement of Chief Donald Poirot, there was discussion by the Board as to appointing an interim Police Chief. After discussing several qualified internal employees it was decided to stick to Department protocol with regards to this recommendation, Sergeant Richard Tarsa holds the rank of 1<sup>st</sup> Sergeant. He is the second in the departmental chain of command behind Chief Poirot the Board is confident in the appointment of Sergeant Tarsa to interim Chief of Police. Sergeant Tarsa will need to negotiate a temporary contract for this position with the Board of Selectmen, and will officially begin shadowing Chief Poirot in this new capacity on Monday, April 15<sup>th</sup>.

A motion made by Member Ouellette, seconded by Member Nichols to appoint Richard Tarsa to the position of Interim Police Chief – Unanimous motion passed.

## **TOWN COUNSEL REPORT**

The following report was submitted by Edmund R. St. John III, Town Counsel.

The following matters were reviewed since my last report:

- Respond to Board of Health query regarding cost of CORI checks.
- Draft template for use in executive session.
- Reply to queries concerning executive session issues.
- Reply to queries from Housing Department regarding application of Subdivision Control Law to a particular case.
- Respond to questions regarding appointment of interim chief.
- Telephone conversations with Town personnel and with Town's insurance counsel regarding pending case.

- Research concerning applicability of zoning by law to solar energy systems.

## **ANNOUNCEMENTS**

A motion made by Member Nichols, seconded by Member Duval to approve the proclamation of McTeachers Night on Tuesday, April 16<sup>th</sup> - Unanimous motion passed.

## **APPROVALS**

A motion made by Member Ouellette, seconded by Member Nichols to approve the following Facilities Request:

- Visitors Center – Catholic Daughters – 3<sup>rd</sup> Wednesday of each month September – June at 6:00 PM
- Visitors Center - Rosary Sodality – 2<sup>nd</sup> Tuesday of each month September – June at 6:00 PM

Unanimous motion passed.

## **EXECUTIVE SESSION**

A motion made by Member Nichols, seconded by Member Ouellette to enter in Executive Session at 7:36 PM to consider the discipline or dismissal of, or to hear complaints or charges brought against, a public officer, employee, or individual and to discuss strategy with respect to collective bargaining or litigation, if an open meeting may have a detrimental effect on the government's bargaining or litigating position, and the Chair so declares – Roll Call Vote – 4 Yeas – motion passed.

Respectfully Submitted  
Melissa Schaffrick  
Recording Secretary