

**August 7, 2013**

On the above date the Board of Selectmen held a meeting at Town Hall at 7:00 PM, Chairman Duval presided present were Michael Ouellette, Arthur Harrington, Joseph Nowak, Richard Blanchard, Jonathan butler, Town Administrator, Edmund R. St. John III, Town Counsel.

Chairman Duval called the meeting to order at 7:00 PM

### **CITIZENS CONFERENCE**

Resident, Jeff Lefebvre ended the summer clothing drive for Soldier On and thanked everyone who donated. The Maple Grove Civic Club will sponsor a Chicken Breast dinner – Fundraiser for the Adams – Cheshire Football Youth Football Program at the PNA on August 17<sup>th</sup> 4:00 - 7:00 PM adults are \$8.00 and children under 12 are \$7.00. Jeff also asked about the Jones Block being auctioned off, the Town funds that have been expelled in the building, will this need to be return. This was referred to Town Counsel, Edmund St. John III for comment. He replied he would have to review and get back to him with an answer.

Barbara Meczywor, representing the Parks Commission requested an extension to the hand railings on the bleachers at Renfrew Field. Chairman Duval said they would review and get back to her. But at this time there isn't money in the budget for this.

Richard Tarsa, Acting Chief of Police informed the public that East Rd would be closed off on Tuesday, August 13<sup>th</sup> from 7:30 AM till 5:00 PM due to work being done on the Solar site. He also commented on the Annual National Night Out and it was a tremendous success and he commended everyone involved in organizing this event.

### **OLD BUSINESS**

Jonathan Butler, Town Administrator wanted to let residents know that the Berkshire Scenic Rail and Ashuwillticook Extension Projects are still on schedule with DOT without any setbacks and to advertised and out to bid in the fall so it should be a project under contract before the snow flies. Also the is a new Commissioner of the Department of Conservation and Recreation, he met with Mayor Alcomebright and myself to discuss local projects and did a tour of North Adams & Adams. Mr. Butler also updated the Board on the new Police Chief search; the selection committee interviewed 7 applicants out of the 20 that were received. They have presented 3 finalists for the Board of Selectmen to interview.

Member Nowak requested the Board to send a letter to Time Warner Cable for a representative to attend a Selectmen's meeting and help to explain to the public why they are unable to receive certain channels and why the cost has gone up.

A motion made by Member Nowak, seconded by Member Ouellette to write a letter to Time Warner Cable for their Regional Representative to attend a Board of Selectmen's meeting for a public hearing - Unanimous

Member Nowak asked if the Members of the Board of Selectmen would start each meeting with the Pledge of Allegiance, Member Ouellette was opposed, Member Harrington and Member Blanchard were in favor.

A motion made by Member Nowak, seconded by Member Blanchard to recite the Pledge of Allegiance before each televised Board of Selectmen's meeting – 3 Yeas, 1 Nay (MO) motion passed.

Chairman Duval wished to thank the Police Chief Search Committee for all the work that they have done during this process; He also read a memo from the Committee which is attached to these minutes.

## **NEW BUSINESS**

Chairman Duval also informed the public that the Town was awarded the GDBC grant for the Park Street Reconstruction project, up to \$900,000.

## **SUBCOMMITTEE/LIAISON REPORTS**

Member Nowak, Liaison for the Northern Berkshire Community Coalition announced that there were positions available on the board and encouraged residents to participate.

Member Blanchard asked that at the June 5<sup>th</sup> meeting there was discussion regarding the Fritz property and the back taxes owed on that land. He wanted to inform residents that the taxes have been satisfied with the Tax Collectors office. Also he announced the Mausart Block on Park Street received site plan approval for the work being done from the Planning Board.

## **ADMINISTRATORS REPORT**

A copy of this report is attached to these minutes.

## **TOWN COUNSEL REPORT**

The following work was performed since my last report:

- Provision of advice to Building Inspectors office regarding several zoning issues.
- Communications with the Attorney General's office and the Department of Revenue legal staff regarding legality of funding school nurse's position at St. Stanislaus Elementary School.
- Review of elevator agreement and communications regarding inspection issues.
- Communications with Board Member regarding procedural issues.

## **APPROVALS**

Chairmen Duval asked the Board for a motion to add a one day Wine & Beer license application to the agenda for the Adams Turners Summer Members picnic. Member Ouellette asked when the application was received; it was received in late July. Jonathan Butler explained this is an annual event and they hold it outside behind the Turn Hall building.

A motion made by Member Nowak, seconded by Member Harrington to add the request of a One Day Wine & Malt license to the agenda – 4 Yeas 1 Abstained (MO) motion passed.

A motion made by Member Nowak, seconded by Member Harrington to approve the One Day Wine & Malt license for discussion, Member Harrington asked if this was a Members only picnic and he would like to know where it would be held; historically it has always been held in the parking lot. He felt this should be included on the Town's application, he suggested a line added indicating the location of the premises for a one day license.

A motion made by Member Nowak, seconded by Member Ouellette to rescind his motion to approve the One Day License – 4 Yeas, 1 Abstained (JN)

Chairmen Duval wanted clarity from Town Counsel regarding the posting of the next Board of Selectmen's meeting. He asked how it should be posted, Edmund St. John III, Town Counsel as long as the meeting is posted 48 hours in advance that should suffice. It was decided to post as regular Selectmen's meeting.

A motion made by Member Nowak, seconded by Member Ouellette to table the One Day Wine & Beer license till the next Board meeting. – Unanimous motion passed.

## **OTHER BUSINESS**

Agenda items – Chairman Duval asked the Board to please forward to him items they would like to place on the agenda.

## **GOOD OF THE ORDER**

Member Nowak attended the NB21 night out and was asked by Janet Trembly who is the principal at St. Stans School, she is concerned about the decision regarding the Nurse position at the school. Edmund R. St. John III, Town Counsel stated that he has offered his opinion on it; he was informed by the Attorney General's Office that this type of review is not within their scope of review but is in within the scope of the legal staff of the Department of Revenue. He spoke with an attorney from the DOR, sent him the information at this time he is waiting to hear back with his decision. Member Nowak also asked if 3 trees along Columbia Street could be shaped, Jonathan Butler, informed Member Nowak that anytime he has questions like that to ask himself or Tom Satko, DPW Director, they will check on it for him. He also asked about the \$100 fee being charged for an entertainment license for Topia, Inn, they are a non-profit organization. Topia Inn is actually has two entities a business and non-profit, the fee was waived for this one

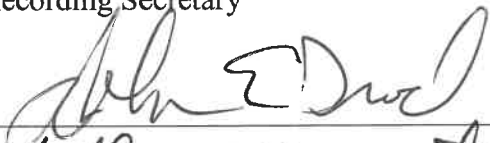

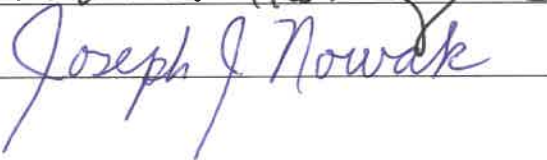
event. Member Nowak also thanked everyone for support the Adams Agricultural Fair and this is the only agricultural fair left in Berkshire County.



Member Blanchard wanted to remind residents of the upcoming POW WOW Event being held at the Aggie Fair Grounds on August 10<sup>th</sup> & 11<sup>th</sup>. He also announced that the Wacky World Warriors a group established to help repair and eventually replace the playground at CT Plunkett School. There will be a work bee this Saturday August 11<sup>th</sup> at 7:00 AM to perform some work i.e. painting, removal of bees, pruning and general cleaning. On Thursday August 12<sup>th</sup> at 6:30 PM there will be a walk through to put a plan in motion and what you will be required to bring.

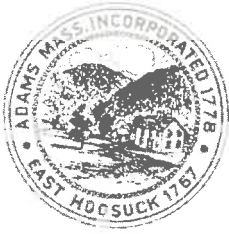
Chairmen Duval removed the Executive Session he felt it was not warranted at this time and asked each Board Member to email him their questions regarding the Police Chief interviews.

With no further business to transact a motion made by Member Nowak, seconded by Member Harrington to adjourn at 8:09 PM – Unanimous, motion passed.

Respectfully Submitted  
Melissa Schaffrick  
Recording Secretary



# Town of Adams • Massachusetts 01220-2087

**JONATHAN W. BUTLER**  
TOWN ADMINISTRATOR

TOWN HALL  
8 Park Street  
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## Memorandum

To: Board of Selectmen  
From: Police Chief Search Committee  
Subject: Finalist Selection  
Date: August 7, 2013

JWB

RECEIVED-POSTED  
14 AUG -5 PM 2:25  
TOWN HALL  
ADAMS MASS.

The Police Chief Search Committee was initially engaged in on April, 2, 2013 and charged with the task of planning the process, advertising the position, reviewing all responses, vetting selected candidates and then determining a total of 3-4 finalists to be passed along to the Board of Selectmen for final interviews.

The Committee prepared a job posting and advertised the position on a local, regional and national level. In order to properly prepare and better understand the needs of the Adams Police Department, the Committee participated in a tour of the facility and met with both the former Chief of Police and representatives from the current police union.

There was a total of twenty (20) completed application packets submitted for the position. After a thorough group review, candidates were ranked and deliberated and the decision was made to hold seven (7) preliminary interviews. These interviews ranged from 30 minutes to an hour and were both thorough and consistent. The Search Committee is pleased to pass along to the Board of the Selectmen the below three finalists for further review.

The Committee would like to thank the Board of Selectmen for the opportunity to participate in this process and play a major role in determining the next leader for the Adams Police Department. We are all individually available for your consultation should you have any further questions.

1. Michael R. Bennett  
Sergeant, Templeton Police Department  
Templeton, MA
2. Scott L. Heagney  
Resident Agent-in-Charge (RAC) – Federal Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) - Rochester Office  
Victor, NY
3. Richard W. Tarsa  
Acting Police Chief – Adams Police Department  
Adams, MA



*"Home of Mt. Greylock"*



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## Memorandum

To: Board of Selectmen

From: Jonathan Butler, Town Administrator

Subject: Town Administrator's Report

Date: August 7, 2013

JWB

RECEIVED - POSTED  
14 SEP - 8 AM 9:50  
TOWN CLERK  
ADAMS MASS.  
CLERK

1. Route 8/Friend St. Roundabout Construction Project – The Town continues to work with our engineers (VHB) and MassDOT to reach completion of design on the proposed Roundabout project. The Town has re-secured federal funding for this project and if engineering and right-of-way acquisition is completed by this fall, the bidding phase is expected to then take three months. If these things can go as planned the project is slated for a Spring ground breaking and a 2014 construction season.
2. The Jones Block and Armory Block buildings are finally slated to go back out for auction tomorrow at 1:00 and 1:30, respectively. The hope is that this goes smoothly and the facilities can be placed into the hands of someone that the Town can work with in moving these properties towards completion to become the major pieces of Park Street that they are meant to be. The Town has had contact with multiple interested parties and is prepared to work with whichever party is successful in the auction.
3. Economic Development Strategy – The edits from last Wednesday's Workshop discussion have been incorporated into the document. Currently it is being reviewed by Donna Cesan and the Chairman of the Board for any additional thoughts, edits or comments. We can likely have it as an agenda item for final ratification by the next regular Selectmen's Meeting.
4. The Town has received a lot of inquiries about Gould Road being closed at the top of the Greylock Glen property. We are equally as concerned about the situation as many residents and are working with both Town Counsel and DCR staff to determine the legality of the situation. In the short-term, the Town has had to block off parking in the small lot at the top of the Glen due to public safety vehicles needing to access it as a turn-around zone. This is only a temporary measure as we work towards a more complete, long-term solution.







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