

October 23, 2013

On the above date the Board of Selectmen held a Workshop meeting at Town Hall at 6:30 PM. Chairman Duval presided, present: Arthur Harrington, Michael Ouellette, Joseph Nowak, Richard Blanchard, and Jonathan Butler, Town Administrator.

Chairman Duval called the meeting to order at 6:30 PM.

Jonathan Butler, Town Administrator Walked through the Strategic Planning – Preliminary Outline for the Board, this document will change once a facilitator is identified. He is asking the Board for their feedback tonight on the outline. It was decided to hold the kickoff meeting on a Friday night and to hold an all-day meeting on Saturday. We have reached out to the Berkshire Chamber of Commerce regarding a Facilitator; we would like to see who the different options are that we have. The list of people involved has been worked on by the Chairmen that are not finalized at this time. Member Ouellette suggested inviting Representative Cariddi and Senator Downing to attend the meeting for their input.

Mr. Butler went through the format proposal with the Board; a copy of the preliminary outline is attached to these minutes. Possible dates for this might be the weekend of January 30 & 31, 2014.

Member Harrington passed out to board Members a copy from Dummies.com – Robert's Rules: Using an Agenda to Produce Better Meetings. He felt the Board was getting away from the business of the agenda and getting distracted he also wanted to clarify the order of the agenda and what items should be under which title. Topics are brought up under the wrong agenda items, he feels agendas keep the meeting organized and on track. The Business of the Board of Selectmen is what should be on the table. He feels upset regarding Citizens Conference, people are coming in and not talking about issues that have anything to do with the business of the Town. They come in to complain about neighbors or garbage etc. the Board has nothing to do with these issues they set policy in the Town. We need to have better control over Citizens Conference and Good of the Order to keep the meetings moving forward. Member Nowak stated that he felt if residents wanted to come to the Selectmen's meeting and address the Board with their issues they should be allowed to. The Board discussed as a whole that they need to follow the Open Meeting Laws.

It was also discussed that the next workshop being held on November 13<sup>th</sup> the Board would review the Zoning Bylaws.

With no further business to transact, a motion made by Member Harrington, seconded by Member Ouellette to adjourn at 7:54 PM – Unanimous motion passed.

Respectfully Submitted  
Melissa Schaffrick  
Recording Secretary

