



## *Town of Adams Massachusetts 01220-2087*

### BOARD OF SELECTMEN

TOWN HALL BUILDING  
8 PARK STREET

Wednesday, February 1, 2023, 7:00 p.m.

**TOWN HALL, 8 PARK STREET, ADAMS, MA 01220**  
**1<sup>st</sup> Floor, Board of Selectmen Meeting Room**

**CALL TO ORDER:** On the above date, the Board of Selectmen held a meeting at 7:00 PM at the Adams Town Hall. Vice-chair Christine Hoyt opened the meeting Present: Vice-chair Christine Hoyt, Members Howard Rosenberg, Richard Blanchard, and Joseph Nowak. *Chairman John Duval was absent.* Also present were Jay Green, Town Administrator; Edmund St. John, Town Counsel; Bri Hantman, Recording Secretary; NBCTC; Brian Rhodes, iBerkshires; Members of the Adams Police Department; Holli Jayko, Director of the Adams Free Library; Kelly Rice, Treasurer/Collector for the Town of Adams; Members of the Adams Retirement Board; Joe Martin and other members of the Adams Street Fair Committee; Haley Meczywor, Town Clerk; Sarah Fontain, Adams Council on Aging Director

*The Pledge of Allegiance was recited.*

### APPROVAL OF MINUTES:

The January 18<sup>th</sup>, 2023 Meeting Minutes were submitted for approval.

A motion was made by Member Blanchard to waive reading and approve as provided. The motion was seconded by Member Rosenberg. The motion passed unanimously.

### PUBLIC COMMENT:

*Haley Meczywor, Town Clerk:* The annual census has been mailed out and about 45% have returned their census. Dog licenses have also been mailed. Please call the Town Clerk with any questions.

Annual Town election, May 1<sup>st</sup>, 7am-7pm at the Memorial building. Please access building from the valley street side. Nomination papers are available in the town clerk's office and information is available on the town website. Deadline for all nominations to be submitted is march 13<sup>th</sup>. April 21<sup>st</sup> is the deadline to register to vote.

*Kelly Rice, Treasurer/ Collector* for the Town of Adams. *Kelly Rice* is fundraising for the Town Scholarship. Musical Bingo fundraiser on Saturday Feb 11<sup>th</sup> at 6:30pm. There will be cash prizes, auction table, raffles, door prizes, and more fun. Funds will go to children from Adams toward college.

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TOWN CLERK  
ADAMS MASS.  
C L FRK

## **OLD BUSINESS:**

**Review and Approve Renewal of Inn Holder's License for Mount Royal Inn, 99 Howland Ave, Adams MA.**

*A Motion was made by Vice-chair Hoyt to put the Inn Holder's License back on the table for discussion. The Motion is seconded by Member Blanchard. The motion passed unanimously.*

The Board had the opportunity to discuss the license.

*Member Blanchard made the motion to approve the renewal of the Inn Holder's License for the Mount Royal Inn, 99 Howland Ave. The motion is seconded by Member Rosenberg.*

*Member Nowak stated that he hopes this behavior does not continue in the future.*

*The motion passed unanimously.*

## **NEW BUSINESS:**

**Ratification of Curtis Crane as Sergeant for the Adams Police Department**

*Jay Green;* The Town of Adams fields 4 Sergeants as part of our staff. Sergeants are responsible for a number of tasks, details, and administrative functions.

There was a vacancy created by the departure of an officer for the Massachusetts state police. The department is excited to promote Curtis to the rank of Sergeant.

*Chief Kelley* read his letter of support of Curtis Crane. Curtis is a longtime resident of Adams and has had a lengthy career of service to the Adams police department including becoming the first ever K9 officer in the town of Adams.

*Member Blanchard made the motion to ratify the appointment of Curtis Crane to the position of Sergeant for the Adams Police Department. The motion is seconded by Member Rosenberg.*

Members Nowak and Rosenberg offered their congratulations.

*Vice-chair Hoyt* mentioned the joy that she receives from seeing him in this role. The motion passes unanimously.

**Ratification of Corporal Position for the Adams Police Department:**

*Vice-Chair Hoyt* stated that the board has been asked to table this discussion until the next meeting. *Jay Green* stated that some of the procedural aspects are still being worked out.

*Member Blanchard made the motion to table the ratification of Corporal Position for the Adams Police Department. The motion is seconded by Member Rosenberg. The motion passed unanimously.*

**Ratification of Seth Brooks as Waste Water Treatment Plant Assistant Mechanic:** *Jay Green* read his letter of support for the Ratification of Seth including his numerous qualifications.

*A motion is made by Member Blanchard to Ratify Seth Brooks to the position of Waste Water Treatment Plant Assistant Mechanic. The motion is seconded by Member Rosenberg.*

*Member Nowak* asked how Seth came to find this position. Seth stated that he initially applied for the DPW position and found the Wastewater Treatment Plant

*The motion passes unanimously.*

**Appointment of Barb Ziemba to the Adams Council on Aging Advisory Board:** *Sarah Fontain, Council on Aging Director* read her letter of support of the Ratification of Barb Ziemba to the Adams Council on Aging Advisory Board.

*A motion is made by Member Blanchard to appoint Barb Ziemba to the Adams Council on Aging advisory board. The motion was seconded by Member Rosenberg. The motion passes unanimously.*

**Facility Use Request Requiring Street Closure, Adams Street Fair,** *Joe Martin and Leanne O'brien* representing the Adams Street Fair Committee approached the podium. Jay Green noted that this is the 3<sup>rd</sup> annual Street Fair and that Town Staff endorse the approval.

*A motion is made by Member Blanchard to approve the Facility Use Request for the Adams Visitor Center, Visitor Center Parking lot, Depot Street to School Street, and Hoosac street up to 7 Hoosac Street. The motion is seconded by Member Rosenberg. The motion passes unanimously.*

**Presentation of Proposed Zabrin family Circus:** Joe Martin spoke regarding the circus which will include 5 shows at the Aggie Fair Grounds. Bri Hantman reported out on a conversation that was had with all relevant department heads.

July 14<sup>th</sup> with shows at 5 and 7, Saturday July 15<sup>th</sup> with shows at 4pm and 6pm, and Sunday the 16<sup>th</sup> with a show at 2pm at the Aggie Fair Grounds.

**Request by the Adams Retirement Board to Increase the Annual Cost of Living Adjustment,** *Bill Flynn* presented the legislation that would allow the retirement board to approve the increase from 3% to 5%. It was approved through the retirement board and then came to

*Vice-Chair Hoyt* asked what the budgetary impact would be.

The retirement board funds are where the COLAs come from and the cost of this will be roughly 40k. It won't change the budget for the next two years.

*Member Nowak* stated that he happily supports this increase. The social security COLA is going to be at 8%.

This adjustment is for FY23 only.

*Member Rosenberg* asked if Crystal Wojcik, Town Finance director has had the chance to review this. *Jay Green* stated that Crystal sits on the retirement board as part of her duties.

***Member Blanchard made the motion that the board approve the Retirement Board cost of Living Adjustment to 5%. Seconded by member Rosenberg. The motion passed unanimously.***

**Request for Change of Officers, Forest Park Country Club, 41 Forest Park Ave, Adams MA**

Town Counsel had the opportunity to review the paperwork and he deemed it to be in order.

***A Motion was made by Member Blanchard to approve the change of officers for the Forest Park Country Club. The motion was seconded by member Rosenberg. The motion passed unanimously.***

**Request for Change of Officers, Adams Hometown Market, 1 Myrtle Street, Adams MA.**

Town Counsel had the opportunity to review the paperwork and he deemed it to be in order.

A motion was made by member Blanchard to approve the Change of Officers for Adams Hometown Market. The motion was seconded by Member Rosenberg. Motion passes unanimously.

**Vote to Authorize Final Interim Loan Notes and Other Conditions for Wastewater Treatment Plant Improvement Project Borrowing from Massachusetts Clean Water Trust.**

Jay Green recapped that the Town would be borrowing an amount of just over 7 million dollars. This was approved through two different town meetings, with just over 5 million being approved the first time, and 2 million being approved the second time, for the gran total of 7 million.

Vice-chair Hoyt read the following 7 articles that they board would be voting on;

1.to affirm the vote of the Board on May 4, 2022 authorizing the Town to issue a bond or bonds in an aggregate principal amount not to exceed \$7,426,620 (the "Bonds"), which Bonds are to be issued pursuant to Chapters 29C and 44 of the General Laws and votes of the Town passed June 21, 2021 (Article 26) and November 15, 2022 (Article 1), for planning or construction of sewers and other water pollution control abatement infrastructure (the "Project");

**No members of the Board indicated that they wished to hold this article.**

2.that in anticipation of the issuance of the Bonds the Treasurer is authorized to issue an interim loan note or notes (the "Notes") from time to time in an aggregate principal amount not to exceed \$7,426,620;

**No members of the Board indicated that they wished to hold this article.**

3.that each Bond or Note shall be issued as a single registered security, and sold to the Massachusetts Clean Water Trust (the "Trust") at a price determined pursuant to the Financing Agreements;

**No members of the Board indicated that they wished to hold this article.**

4.that the Treasurer is authorized to determine the date, the form, the maximum interest rate and the principal maturities of each Bond and Note, and to execute Financing Agreements with the Trust with respect to the sale of the Bonds and Notes, such date, form and maturities and the specific interest rate or rates of the Bonds and Notes to be approved by a majority of the Board of Selectmen and the Treasurer and evidenced by their execution of the Bonds or Notes;

**No members of the Board indicated that they wished to hold this article.**

*Member Nowak* asked what the amount would be. *Jay Green* Stated that it will be roughly an interest rate of 2%, roughly 6.1 million for a 20 year note.

5.that any certificates or documents relating to each Bond and Note (collectively, the "Documents"), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a ".pdf" file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures;

**No members of the Board indicated that they wished to hold this article.**

6.that all action taken to date by the Town and its officers and agents to carry out the Project and its financing, including the execution of any loan commitment or agreement by the Treasurer, are hereby ratified, approved and confirmed; and

**No members of the Board indicated that they wished to hold this article.**

7.that the Treasurer and the other appropriate Town officials are each hereby authorized to take any and all actions necessary or convenient to carry out the provisions of this vote, including execution and delivery of the Financing Agreements and the Project Regulatory Agreements relating to the Project.

**No members of the Board indicated that they wished to hold this article.**

Given that no articles were held by the Board. The Board moved forward and voted on the items as a whole.

*A motion made by member Blanchard to authorize final interim loan notes and other conditions, as read by Vice-chair Hoyt for Waste Water Treatment Plant improvement project borrowing from Massachusetts Clean Water Trust. The motion was seconded by Member Rosenberg. The motion passed unanimously.*

## **SUBCOMMITTEE AND LIAISON REPORTS**

*Member Rosenberg:* None

*Vice-chair Hoyt:* None

*Member Blanchard:* None

*Member Nowak:* There was a board meeting of the Woodlands Partnership of Northwest Massachusetts. There was a discussion regarding changing of Chairman and Vice-chairman due to time constraints. Member Nowak also attended the cemetery commission meeting and believes that the lack of access to water spigots is a hinderance.

## **ANNOUNCEMENTS AND GOOD OF THE ORDER**

*Member Nowak:* Asked about the status of the Mobile Station. Town Counsel stated that it is in good standing. Member Nowak also asked about the status of the Mill complex. Town Counsel stated that there was a good decision from the land court regarding the status and that the court issued some orders on the other two parcels.

*Member Nowak* read an article by Brian about the Community Development Block Grant and the bathrooms in the Memorial School Building. Member Nowak stated that he didn't remember that conversation happening and wanted to clarify that that did happen.

*Member Blanchard:* Asked when the Traffic Commission meeting is. Jay stated that Member Blanchard should reach out to Administrative Assistant in the Police Department or send an agenda item to Bri for her to send along to the Commission.

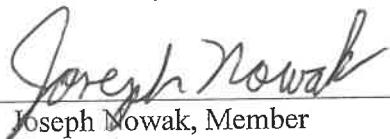
*Vice-chair Hoyt:* None

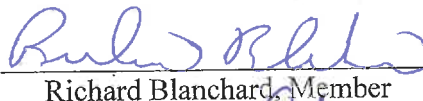
*Member Rosenberg:* None

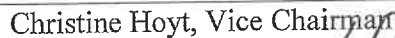
## **ADJOURNMENT:**

***A motion was made by Member Blanchard to adjourn. The motion was seconded by Member Rosenberg. The motion passed unanimously. The meeting was adjourned at 8:05pm***

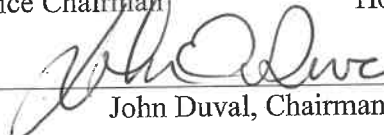
Respectfully Submitted by Bri Hantman, Recording Secretary.

  
Joseph Nowak, Member

  
Richard Blanchard, Member

  
Christine Hoyt, Vice Chairman

  
Howard Rosenberg, Member

  
John Duval, Chairman