

TOWN OF ADAMS, MASSACHUSETTS
ADAMS TOWN HALL BUILDING, 1st FLOOR, ADAMS, MA 01220

BOARD OF SELECTMEN MEETING MINUTES 7/5/17

Call to Order: Meeting was called to order by Chairman Duval at 7:00 p.m. Blanchard, Hoyt and Nowak were present as well as Town Administrator Tony Mazzucco and Town Counsel Ed St. John.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of minutes: Move by Member Blanchard to waive reading the minutes for June 7, 2017 and June 21st, 2017 approve as written, second by Member Hoyt. Vote: unanimous. Move by Member Hoyt to waive reading the minutes for June 14, 2017 and approve as written, second by Member Nowak. Vote: 3 in favor, 1 (Blanchard) abstained. Motion carried.

Public Comment: Resident Jeff Lefebvre inquired about the proposed \$75 fee for the Recycling Center. Town Administrator Mazzucco explained how the amount was decided upon. Resident Jeff Lefebvre asked when the Town will go over the Division of Local Services report. Discussion with the Finance Committee will begin next week. Jeff Lefebvre asked about filling the open Board of Selectmen position during the special election in November. Charlotte Avery of 6 Grant Street gave the Board details about a flooding issue from a storm in June that impacted three manholes in front of the house and piping that cannot handle the storm water and caused the flooding. Pictures were sent to Member Hoyt. Town Administrator Mazzucco will take the DPW up to take a look at it. Peter Lipka of 37 Valley Street explained same water issue caused by small storms. This will be on the next meeting agenda.

Old Business

One Day Liquor License Application, Mary Jette, Polanka Grounds, 0 Mill Street, Parcel 112-28, Adams, MA 01220: Chairman Duval noted the insurance is up to date. The Polish Picnic will be held on July 30, 2017 12:00 p.m. to 5:00 p.m. Move by Member Nowak to approve the One Day License to Mary Jette for Polish Picnic on the Polanka Grounds from 12:00 p.m. to 5:00 p.m., second by Member Blanchard. Vote: unanimous.

Annual Appointments: Chairman Duval advised the complete list on the agenda posted on website. Member Nowak noted some appointments on the list are not Adams residents. Town Administrator Mazzucco will review the Annual List of Appointments for the future. The Alternate Building Commissioner is no longer Ryan Contenta and is now Don Fitzgerald. Chief Tarsa inquired about Gregory Onorato not being on the Traffic Commission and Safety Committee lists. Chief Tarsa is the appointment on the Safety Committee. Chief requested Planning Board member be added to Traffic Commission. Move by Member Blanchard to amend Traffic Commission to include Gregory Onorato, second by Member Nowak. Vote: unanimous. A brief explanation was given about Don Fitzgerald working remotely from Texas, and this position's job description will be discussed in the future. A conflict was noted between the appointment and employment processes. Move by Member Nowak to remove Ryan Contenta from Alternate Building Commissioner and replace with Don Fitzgerald, second by Member Blanchard. Vote: unanimous. Reviewing the Alternate Building Inspector job description will be on the next agenda. Move by Member Nowak to approve all appointments as amended, second by Member Blanchard. Vote: unanimous.

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New Business

Approval of MOA for AFSCME Council 93 AFL-CIO (Clerical Unit): Town Administrator concluded negotiations and the agreement before the Board. Changes were reviewed. Members noted there was a give and take in the negotiations but the 3% increase was a little high. The reduction in medical benefits was explained. Move by Member Blanchard to approve the MOA for AFSCME Council 93 AFL-CIO (Clerical Unit), second by Member Hoyt. Vote: unanimous.

Approval of MOA for Massachusetts Coalition of Police, IUPA, AFL-CIO, Local 367: Town Administrator Mazzucco gave a brief overview of the contract and changes. Stipends were explained and Civil Service and light duty provision were outlined. The process of eliminating Civil Service and the benefits of doing so were explained. Those with civil service will retain that protection but newly hired will be under different union contract protection. Training was discussed. Concern was expressed about vacation time versus service time. Move by Member Blanchard to approve the MOA for AFSCME Council 93 AFL-CIO (Clerical Unit), second by Member Hoyt. Vote: unanimous.

Approval of Traffic Commission Recommendations

No Parking Designation, Bob's Hill Road; No Parking Designation, Printworks Drive: Chief Tarsa addressed the Board. Chairman read the letter from the Traffic Commission regarding placement of no parking signs on Bob's Hill Road to solve the problem with the basketball hoop. A brief discussion of the basketball hoop situation was given. Bob's Hill Road has a low volume of traffic. Town Counsel read the request and had no input. Parked vehicles on Printworks Drive are impeding flow of trailer truck traffic and signs posted will enable trailer truck traffic to go through efficiently. Move by Member Blanchard to approve the Traffic Commission recommendations for Bob's Hill and Printworks Drive, second by Member Hoyt. Vote: Unanimous.

Response to Open Meeting Law complaint received 6/25/2017; Response to Open Meeting Law complaint received 6/28/2017: Town Administrator Mazzucco requested the Board authorized Town Counsel to respond. Move by Member Blanchard to authorize Town Counsel to respond to the Open Meeting Law complaints, second by Member Nowak. Vote: Unanimous.

Approval of Solid Waste at Recycling Center; Approval of \$75 fee and \$1 per bag charge for recycling center in year FY18: Town Administrator Mazzucco briefly reviewed the process. Those wanting to dispose of grass clippings and tree branches will be required to pay the fee to cover the cost of disposal. Private haulers will have the same fee. The Town will still provide leaf pickup in the fall. Discussion of the \$75 fee being too high took place and a suggestion was made to reduce it to \$25. Cash handling at the center is not desired. The intent is to offset the cost of recycling, which cost \$20,000 to \$30,000 per year. Concern was expressed about taking business from local businesses that are doing hauling. \$75 for grass clippings and recyclables was noted as being too high but for the model to work everyone must pay the same fee. Thought is being given to future bulky waste removal. The target start date is October 1, 2017. A valid site assignment was received. Electricity to the site is in progress but not at the site yet. Scrap metal amounts to an income of a couple thousand dollars a year. Move by Member Blanchard to approve the collection of solid waste at the recycling center, second by Member

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Hoyt. Vote: unanimous. Move by Member Blanchard to approve a \$25 fee and \$1 per bag charge to be reviewed by BOS every 6 months for next two years, second by Member Hoyt. Vote: 3, 1 opposed (Nowak). Motion carried. The Town Administrator and Town Accountant will provide the Board with the financials.

Approval of Reserve Fund Transfer Requests

Wastewater Sludge: \$18,000; Wastewater Pump # 3 replacement: \$4,750; Wastewater Septic study: \$9,750: Town Administrator Mazzucco explained the Town is over on the sludge removal budget. The liquidity level is off due to the rain. This pump has failed and is more of a priority than the scum pump that was anticipated for replacement. A quote was received from an engineering firm for taking septic waste at the Wastewater Treatment Plant. A feasibility analysis on what it could generate for funds, what is needed at the Wastewater Treatment Plant to do this, and the biological process would take place. Generation of revenue would get the Town a better contract if the Plant is contracted out. A scum pump would cost \$17,000. \$70,000 would be left in the Reserve Fund, and the rest goes into the Stabilization Fund. These expenses will be Fiscal Year 2017 costs. Discussion on the Reserve Fund and an analysis from the Town Administrator will be on the workshop agenda. Move by Member Blanchard to approve the Reserve Fund Transfer requests, Wastewater Sludge \$18,000; Wastewater Pump #3 replacement \$4,750; and Wastewater Septic Study \$9,750 to go to forward to the Finance Committee, second by Member Nowak. Vote: unanimous.

Sub-Committee/Liaison Reports: Member Hoyt thanked the Town Administrator for giving her a tour of the Town facilities.

Department Reports

Town Administrator's Report: Town Administrator Mazzucco announced Movies Under the Stars starts this Friday at 7:30 p.m. The Town Wide Tag Sale will take place on August 12th. Hijinx will be held on July 24th. He announced there are Farmers Market coupons available and the Mobile Food Bank has no income or age guidelines and is held at the Council on Aging on the 2nd and 4th Tuesdays from 11:00 a.m. to 12:00 p.m.

Town Counsel Report: Town Counsel reported he met with the Assessor and Administrator concerning assessment issue. He researched an issue concerning the makeup of the Board of Survey and responded to questions. He communicated with counsel for an adversary regarding, and prepared for, a litigation matter. He researched and responded to an alleged Open Meeting Law violation. A brief explanation of the makeup and purpose of the Board of Survey took place.

Announcements and Good of the Order: Member Nowak noted the solar field at the landfill is overgrown and bushes are impeding the panels. Town Administrator Mazzucco will get in touch with the company to take care of it. Member Nowak honored the life of Stanley Kopala, who recently passed away. Member Hoyt announced receiving a notification from Charter that the channel lineup is changing and reviewed the changes. She asked to have Spectrum come in to speak with the Board. Town Administrator Mazzucco sent them a message and received no response but will follow up on it.

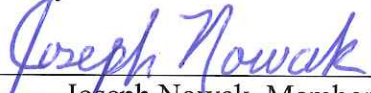
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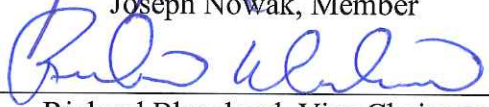
Chairman Duval reported that at the beginning of Edward Ave there is a hole growing by the manhole. Town Administrator Mazzucco will have the DPW look at it. Items for the next workshop were outlined as setting goals, finalizing and reporting on the Town Administrator review, and breaking down and reviewing Action Items, reviewing the Selectmen Policy and Procedures. The Auditor will come in to review the audit with the Board on the August 2nd meeting.

Adjournment: Move to adjourn by Member Blanchard, second by Member Nowak. Vote: unanimous. Meeting adjourned at 8:20 p.m.

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary



Joseph Nowak, Member



Richard Blanchard, Vice Chairman



Christine Hoyt, Member



John Duval, Chairman