

Town of Adams Massachusetts 01220-2087

BOARD OF SELECTMEN

TOWN HALL BUILDING
8 PARK STREET

Wednesday, October 5, 2022, 7:00 p.m.

**TOWN HALL, 8 PARK STREET, ADAMS, MA 01220
1st Floor, Board of Selectmen Meeting Room**

CALL TO ORDER: On the above date, the Board of Selectmen held a meeting at 7:00 PM at the Adams Town Hall. Chair John Duval opened the meeting. Present: Chair John Duval, Vice-chair Christine Hoyt, Members Howard Rosenberg and Joseph Nowak. *Member Richard Blanchard, Town Administrator Jay Green, and Town Counsel Edmund St. John were absent.* Also present were Crystal Wojcik, Town Finance Director; Bri Hantman, Recording Secretary; Peter Gentile, NBCTC; Brian Rhodes, iBerkshires; Eammon Coughlin, Director of Community Development; Rebecca Furgeson, Community Development Department; Haley Meczywor, Town Clerk; Taylor Millspaugh, CMRK; Tristan Frieri, Department of Public Works; Kevin Rayner; and residents of the Town of Adams.

The Pledge of Allegiance was recited.

APPROVAL OF MINUTES:

The minutes for the September 21, 2022 Meeting and Tax Classification Hearing were submitted for approval.

Vice-chair Hoyt moved to waive the reading of the minutes and approve the minutes from the September 21st Meeting and Tax Classification Hearing as submitted. Seconded by member Rosenberg. Motion passes unanimously.

The minutes for the September 28th, 2022 Board of Selectmen Workshop were submitted for approval.

Vice-chair Hoyt moves to waive the reading of the minutes and approve them with the correction of adding the letter G to member Rosenberg's name on page 1. Member Rosenberg seconds the motion. Motion passes unanimously.

PUBLIC COMMENT:

none

OLD BUSINESS:

None

NEW BUSINESS:

Ratification of Kevin Rayner, to the position of Planner for the Town of Adams Community Development Department:

Crystal Wojcik, Town Finance Director: Position was previously funded through economic development fund. The position was vacated in 2020. After looking at staffing patterns, it was determined that the Community Development Department needed a Planner so it was intentionally written into the new CDBG funding.

Eammon Coughlin, Community Development Director: Kevin will be starting out working with the Housing Rehab projects and then will be working on the local boards.

Kevin is a local from Pittsfield and recently completed an internship with MEMA. His advisors spoke very highly of him. We are very excited to have him on board starting tomorrow.

Crystal Wojcik read the ratification letter that she prepared.

Member Nowak wished Kevin the best of luck.

Motion from vice-chair Hoyt to ratify Kevin Raynor to the position of Planner at Grade 10, Step 2 at an annual salary of \$50,878. Member Rosenberg seconds the motion. Motion passes unanimously.

Ratification of Tristan Frieri, to the position Operator III for the Town of Adams Department of Public Works

Crystal: This is a routine promotion. It is not a new position. The previous operator 3 was promoted in July of 2020. At that time there were no qualified individuals. We did anticipate the position this year so it was budgeted for. Tristan was the only individual who applied for this position.

Crystal read her letter to the Board.

Motion to Ratify the appointment of Tristan Frieri to the position of Operator III with the Adams DPW at a Grade D05/ Step 6 which is \$23.34, hourly. Motion is seconded by Member Rosenberg. Motion passes unanimously.

CMRK Inc. Presentation, Taylor Millsbaugh:

Eammon Coughlin: CMRK has a unique business model that places textile bins on town property. The town will receive payment per pounds of donations received.

Taylor: We collect clothing, textiles, and small household items in two ways.

Donation bins can be customized to fit the need of the individual municipalities.

We have been in business for over 30 years and we have over 50 communities we work with in Mass.

CMRK will pay \$.07 per pound of clothing that is donated. Starting November 1st, new legislation will be passed that makes it so that textiles can no longer enter the waste stream.

CMRK can also do curbside pick-up. Residents can call, text, or email CMRK stating that they have items that need to be picked up.

CMRK is a for-profit company, but this allows us to pay the most amount of money for companies. CMRK has a fleet of 35 trucks that run 7 days a week. Non-clothing items should not end up in the collection bin.

Member Nowak asked questions regarding their business practices, who their buyers are, which cannot be stated as it is against company policy. *Taylor* clarified that they are not bound by the Freedom of Information Act as they are a private business.

Motion from vice-chair Hoyt to have the Town Administrator move forward with pursuing this partnership. Motion was seconded by member Rosenberg. Motion passes unanimously.

Review and Approval Activity Use Limitation for 1 Cook Street Brownfield project, Eammon Coughlin: This is the former Hoosac Valley coal and grain. We received this a number of years ago and we have been working to clean it up due to contamination issues. We recently completed a major EPA cleanup project. We are looking forward to making this a public park along the bike trail. This Activity and Use Limitation makes it so that any future buyers know that there was contamination here. There was an AUL in place already that was very restrictive. We are pursuing a less restrictive AUL now that cleanup has been completed. We are a bit behind with reporting to DEP by a couple of days so we would like to get this approval signed and approved as quickly as possible. Our licensed site professional has reviewed it and thinks that it looks appropriate.

This new AUL would allow us to disturb the soil, but we would need to have a licensed site professional present if we wish to remove soil. We have confirmed with our engineers, park planners, and LSPs that the plans we have for the park would be appropriate. *Vice-chair Hoyt* asked for clarification that there are two items of business that are being asked for here. The first is the release of the previous AUL and the second is the new AUL.

Member Nowak asked we have gotten our compliance letter from DEP yet. *Becky* clarified that this once we have this, we will be able to receive the letter of Compliance.

Eammon stated that we have the appropriate funds to complete the project, but we will adjust the scope of the project to fit the funds. *Eammon* hopes that this will be completed by the end of next year.

Chairman Duval noted that if this is approved, he would like to make sure that the board receives a letter from Town Council or TA saying that this is acceptable.

Motion from Vice-Chair Hoyt to release current AUL for 1 Cook Street. Motion is seconded by member Rosenberg. Motion passes unanimously.

Motion from Vice-Chair Hoyt to approve the AUL for 1 Cook Street pending review from Town Council and Town Administrator. Motion is seconded by member Rosenberg. Motion passes unanimous.

Approval of Prorating of Seasonal License fee for Todd Fiorentino, DBA Poseidon Coffee:

Vice-chair Hoyt: Todd came before us on June 15th to have a seasonal license approved. It went out to the ABCC and from there they took about 2 months to work with Todd. He was not able to get his license as quickly as he had hoped. The fee for the license is \$650. He is proposing a pro-rated fee for the amount that would be equal to two months of that timeline as that is all he will be working for.

Todd noted that usually closes in November so he only has a few weeks left.

Vice-Chair Hoyt noted that we did consult Attorney St. John for possible other avenues and he stated that he believes the recommended course of action be the Seasonal License.

Member Nowak noted that he will be abstaining from the vote.

Chairman Duval noted a concern that any license coming forward may be looking for the same pro-rated deal or agreement. He is concerned about the precedent that we may be setting with this.

Member Rosenberg asked how many scenarios there have been of prorating in the past. We have had businesses pay the full amount in April or May and businesses are looking more to get in as part of our quota.

In this particular case, Poseidon coffee is the only seasonal license that Adams has. In the lease, it is established that Todd pays a monthly fee in his lease and some of the cost of his rent. His rent also went up as a result of liquor license.

Motion is made by Vice-chair Hoyt to prorate the license fee in the amount of \$144.44 for Poseidon Coffee. Motion is seconded by Member Rosenberg. 3 in favor. One abstention. Motion carries.

Set Special Town Meeting Date, Time, and Location: November 15th 6pm, Adams Memorial Building: Crystal Wojcik: This meeting will be in regards to the wastewater treatment plant funding that we are hoping to receive. At the Annual Town Meeting the meeting members voted to approve a sum of 5 million to borrow for wastewater treatment plant. We are looking for approval of an additional 2 million.

Motion from Vice-chair Hoyt to set the Special Town Meeting for November 15th at 6 pm to be held at Adams Memorial Building. Motion is seconded by Member Rosenberg. Motion passes unanimously.

Open Special Town Meeting Warrant:

Motion from Vice-chair Hoyt to Open Special Town Meeting Warrant. Motion is seconded by Member Rosenberg.

Vice-chair Hoyt clarified that for a Special Town Meeting, a Citizens Petition needs 100 signatures, not 10.

Motion passers unanimously.

Set Closing Date for Special Town Meeting Warrant: October 19th, 2022:

Motion from Vice-chair Hoyt to close the special town meeting warrant on October 19th at 5:00pm. Seconded member Rosenberg. Motion passes unanimously.

Approval of Facility Use Request for October 30th, Adams Lions Club:

Chairman Duval: Usually, the Adams Lions Club has a parade. We did have one last year. *Chairman Duval* read the letter that was submitted to the Board from Art McConnel in which Art outline the parade route, clarified that there would be hot dogs served to children.

Motion from Vice-chair Hoyt to approve the Facility Use Request the use of Adams Visitor Center on Sunday October 30th from 3-5 pm and to approve the use of any streets as necessary in coordination with the police department. Seconded by member Rosenberg. Motion passes unanimously.

Approval of Facility Use Request for Pumpkin Walk, October 28th-October 30th:

Haley Meczywor, Town Clerk: This event will be in conjunction with Mill City Productions, Shire Bakery, and Shire Doughnuts. There will be carving of pumpkins from 5-7. On Saturday and Sunday, the pumpkins are displayed outside of the Visitors Center. We put tea lights inside of them and there are jack-o-lanterns all over the Visitor Center. It is a really lovely event that is intergenerational.

Motion from Vice-chair Hoyt to approve the Facility use request of the Adams Visitor Center Friday the 28th though Sunday the 30th for the Adams Pumpkin Walk. Seconded by member Rosenberg.

Vice-Chair Hoyt noted that it has been really nice to see these different groups working together and doing some joint marketing.

Motion is unanimously approved.

Approval of Entertainment License for Fire House Café, 47 Park St, Adams, MA 01220:

Vice-chair Hoyt: When Xavier and Warren came before the board in the Spring, the thought they had done an entertainment license. This is not a Sunday entertainment license. They have chosen not to have one at this time. This will be part of their renewal.

Vice-chair Hoyt made the motion to approve the weekly entertainment license for the Fire House Cafe. Motion is seconded by Member Rosenberg.

Member Nowak asked for clarification on type of music. *Vice-chair Hoyt* noted that they are looking to have live Jazz music on Thursdays.

Motion passes unanimously.

Determination of Trick or Treat Hours:

Vice-Chair Hoyt noted that last year, Trick or Treat Hours went from 5:30-7:30pm

Vice-Chair Hoyt makes the motion to set the Trick or Treat hours for Monday, October 31st from 5:30 to 7:30 pm. Motion is seconded by Member Rosenberg. Motion passes unanimously.

COMMITTEE AND LIAISON REPORTS:

Member Nowak: Attended Conservation Commission meeting, Prudential Committee Meeting, Arts Advisory Board, and Parks Commission Meeting. There has been some back and forth about the

bleachers at Renfrew field regarding bleachers. It seems that someone from the Agricultural Fair Committee would be willing to move the bleachers to Renfrew.

Vice-Chair Hoyt: will be looking to schedule a Licensing Meeting for the Week of October 17th, we will be looking to schedule time with Member Blanchard.

Member Rosenberg: attend the Arts Advisory Board Meeting. Arts Advisory board will be looking to separate from the Town of Adams because they have set themselves up their own nonprofit. Arts Advisory board is in favor of making this move. *Member Rosenberg* also met with the person in charge of Curriculum development for the HVRSD and they are making curriculum more accessible for students with special needs.

ANNOUNCEMENTS AND GOOD OF THE ORDER:

Member Nowak: Wants to give kudos to the owner of Meraki Salon, who decorates her window for all the different holidays. *Member Nowak* also wants to note that there was a no-parking sign on Friend Street and it appears to be gone now. *Member Nowak* would like to see *Chairman Duval* bring that up to the Traffic Commission. *Member Nowak* is also noted that the Saint John Paul II charity center is closing. Lastly, member Nowak noted that new piping has collapsed at 12 Cross Street. *Chairman Duval* will check in with *Tim Cota*, operations manager for the Adams DPW.

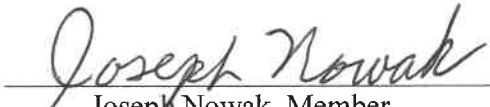

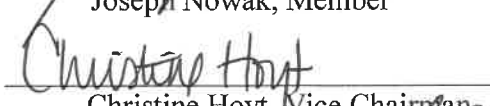
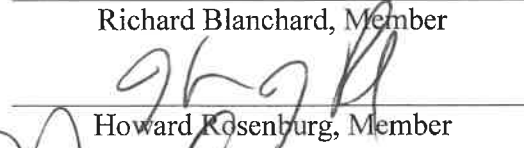
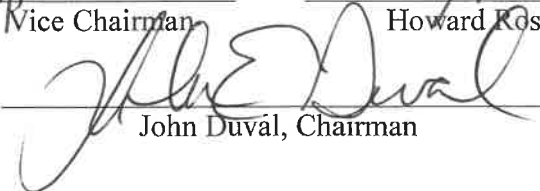
Vice-chair Hoyt noted that tomorrow is the last Coffee in the Court for the season. It is being sponsored by BFAIR.

Member Rosenberg: None

ADJOURNMENT:

Motion made by Vice-chair Hoyt to adjourn, seconded by Chairman Duval. Vote: unanimous. Motion passed. Meeting adjourned at 8:28 p.m.

Respectfully Submitted by Bri Hantman, Recording Secretary.

 Joseph Nowak, Member	 Richard Blanchard, Member
 Christine Hoyt, Vice Chairman	 Howard Rosenberg, Member
 John Duval, Chairman	