



**BOARD OF SELECTMEN**

**TOWN HALL BUILDING  
8 PARK STREET**

**Thursday, April 21, 2022, 6:00 p.m.**

**BOARD OF SELECTMEN  
MEETING MINUTES**

**CALL TO ORDER:** On the above date the Board of Selectmen and Finance Committee held a joint workshop at the Visitors Center first floor meeting room. The Board of Selectmen workshop was called to order at 6:00 p.m. by Vice Chair Hoyt. Present from the Board of Selectmen were Vice Chair Hoyt, Members Nowak and Rosenberg. *Chairman Duval and Member Blanchard were absent.* The Finance Committee Workshop was called to order at 6:00 p.m. by Finance Committee Chair Cushenette. Present from the Finance Committee were Chair Cushenette, Vice Chair Burdick, Members Butler, Burnett, Duval, Foster, Johnson, Meczywor, Melito, Murray and Tomkowicz. *Members Kline, Kupiec, Nocher and Mucci were absent.* Also present were Town Administrator Green, Finance Director Wojcik, Veterans Agent Roy, Council on Aging Director Fontaine, DPW Operations Supervisor Cota, Library Director Jayko, Bruce Shepley Administrative Assistant Dunlap, and Brian Rhodes from iBerkshires.

**APPROVAL OF MINUTES:** The *April 7, 2022* and *April 14, 2022* Minutes for the Finance Committee and Board of Selectmen Workshops were submitted for approval.

*Motion made by Finance Committee Member Tomkowicz to approve the April 7, 2022 Minutes as submitted, second by Member Burnett. Abstention by Member Butler. Voted in favor were Vice Chair Burdick, Members Burnett, Duval, Foster, Johnson, Meczywor, Melito, Murray and Tomkowicz. Motion passed. Motion made by Member Foster to approve the April 14, 2022 Finance Committee Workshop Minutes as submitted, second by Member Duval. Abstention by Member Melito and Vice Chair Burdick. Voted in favor were Members Butler, Burnett, Duval, Foster, Johnson, Meczywor, Murray and Tomkowicz. Motion passed.*

*Motion made by Member Nowak to approve the April 7, 2022 Board of Selectmen Workshop Minutes as presented, second by Vice Chair Hoyt. Abstention by Member Rosenberg. Voted in favor were Vice Chair Hoyt and Member Nowak. Motion passed. Motion made by Member Rosenberg to waive reading and approve the April 14, 2022 Board of Selectmen Workshop Minutes as presented, second by Member Nowak, vote: unanimous. Motion passed.*

**FY2023 BUDGET REVIEW**

**Public Services:**

**Council on Aging:** Council on Aging Director Fontaine reviewed the .55% increase due to step increases for staff and noted that the Temporary Budget line is for Per Diem Van Drivers. She reviewed the staff supporting the department, and noted that the budget went over in FY22 because the Administrative Assistant and Director positions were vacant for a period of time and the Outreach Coordinator had to put in extensive overtime hours during that time. Operations expense changes were explained as reducing from the two wheelchair vans prior to the pandemic to one now operating since June 2021. She advised the Council on Aging will be providing van transportation with both vans, which will support the shared services with Savoy. One will be dedicated to Savoy and when not in use will be used in Adams. She reviewed expenses for office supplies, and other increases to cover moving expenses to the Memorial Building in the upcoming summer or fall. She reported that the Council on Aging opened back up to the public in June 2021 and for the fiscal year 971 seniors have been serviced in Adams, Cheshire, Savoy and North Adams. It was noted that in FY2019, 953 seniors were served in

unduplicated numbers and currently, through March 971 have been served. She noted she expects services to expand even more when the Council on Aging moves to the Memorial Building. The State Formula Grant was reviewed and was explained on being based on the number of seniors reported in the census. The number is expected to go up. Adams for FY22 will be getting an estimated \$26,160 through the State Formula Grant. Savoy provided their State Formula Grant Funds of \$600 because of shared services, based on their number of seniors. The federal grant funds from Elder Services of Berkshire County were reported as being used to supplement Adams, Cheshire and Savoy services. She pointed out this does not include the Friends of the Council on Aging through their 501C3, which is not a burden on the tax payers. *Council on Aging Board of Directors Vice Chair Shepley* noted that the Council on Aging is heavily dependent on volunteers, who fulfill many roles. It was pointed out that the volunteers that are more prominent are those at the Mobile Food Bank which serves the northern Berkshire area without any restrictions. It was explained that the budget focuses on three staff members but the Council on Aging operates in high capacity and efficiency due to those three individuals and the volunteers combined. It was noted that there are currently 67 volunteers for various events and services, and the Council on Aging would not be possible to offer the services without the volunteers. It was announced that April is National Volunteer Month, and events will take place to thank and honor the volunteers. *Board of Selectmen Member Nowak* inquired about tracking what grants are available from the federal government, and it was explained that MCOA communicates what state grants are available.

**Veterans Services:** *Steve Roy, Veterans Service Agent* explained that the budget is level funded from last year and expenses are consistent. He explained the shared services model with the towns of Adams, Cheshire, Clarksburg, Dalton, Florida, Lanesborough, North Adams, Savoy, and Williamstown. *Town Administrator Green* reviewed the shared services Human Resources Specialist grant received and noted the Town will look at this working model for this service as well. *Operating expenses* noted and increase in memorial grave markers as the cost of those and flags have increased. It was pointed out that they were ordered last August to get them as cheaply as possible because of inflation, and shortages of both supplies and staff to fill orders. He explained a decrease in benefits from last year as he reported he is working non-stop to help people to acquire assistance from alternative sources to alleviate the burden on the taxpayers. He explained he signs people up for VA Health Care to help to reduce the benefits paid out. *Finance Committee Member Foster* inquired whether the VA Facility in Northampton will affect Adams, and it was noted this is uncertain. People are signed up for the Pittsfield or Bennington locations and Albany and Leeds are equidistant so it won't likely affect people here much. He noted a scarcity of VA presence in northern Berkshire County, so it may have an affect in the future. He explained that eventually authorization of a community care or doctor or specialist at civilian level will probably be made, but he will find a way to get service. He noted the services were originally modeled based on the number of cases and how busy it was in the community, plus valuation. He pointed out that it is almost as busy in Adams as North Adams. Vice Chair Burdick inquired about the funds spent being more than what was budgeted for salary and it was explained there was a discrepancy in the amount because the Veterans Agent was owed by every community. There was a significant discrepancy in one community and the Veterans Agent had not received a raise in four years. Funds were transferred in the amount of a couple thousand dollars from somewhere else as he was owed back pay and the Town gets billed for it.

**Memorial Day Remembrances:** It was noted that this budget is historically allocated for anything for the American Legion needs for Memorial Parade and U.S. Flags.

**Library:** *Finance Director Wojcik* and *Library Director Jayko* noted there were a few clerical errors and they were reviewed. An overview of the *Personal Services* budget showed an overall increase of 15%, the majority being health insurance for one employee that joined the insurance and regular annual step increases and cost of living adjustments. Clerical errors were found in the steps for the Library Director and Children's Librarian lines, and the others are at step 2 and will go to step 3 when hit their anniversary date. It was noted the new numbers were verified for accuracy. The Library Aide grade and step data entry errors were reviewed. The *Operating Budget* was noted as level-funded. Custodial supplies showed an increase to cover higher costs in the custodial line. The New Books line item request is returning to previous funding levels, as the alternate funding set aside for books has been depleted. It was explained that the access to state aid funds require the Library to spend 19% of the overall budget, and as that has not been met the Town has had to do a waiver letter every year,

which was not sustainable. Work has been done to get close to the required amount of funding so the Town doesn't have to write the letter. It was noted that there are purchasing criteria, resources, a policy and tools from the community to help make sure the Library is on the right track. *Board of Selectmen Member Rosenberg* inquired whether the heating oil line item is for the boiler or just fuel, and it was clarified that it is only for fuel. It was explained that since it is a historic building, the Town cannot punch through the wall to support changing over to gas. It was explained that the lead time for a new boiler if ordered today would be in the vicinity of 20 to 24 weeks just for delivery. This expense was not put in the budget, and the Library is looking at alternate sources of funding to get the boiler. It was emphasized that the plan is to just replace what is there to be most expedient, because it must be engineered, procured and funded to convert to gas and split the unit for air conditioning. It was pointed out that this is the shortest way to get it replaced before the winter, as the unit will not likely fire up to heat again. *Finance Committee Member Foster* asked if the Town Administrator would be coming back in the fall to ask for reserve funds for it, and it was explained that that is not how it is planned to be funded. *Town Administrator Green* noted that the Registry of Deeds boiler has failed and the Town Hall boiler is also failing but may be able to go another year. *Board of Selectmen Member Nowak* emphasized that deferred maintenance has caused this problem, and situations like the furnace blowback at the library are why the insurance rate goes up. *Finance Committee Member Foster* inquired what the past expense of \$16,000 for building maintenance was actually for. It was explained that it reflected expenses incurred from the boiler to date, and insurance did not pick up the cost of the library boiler. It was noted that as it was not a mechanical failure, but due to age, the policy does not allow for coverage. *Library Director Jayko* advised she was forced to take funds from the annex to cover the budget and at the end of the year will look at where to transfer funds from to cover the deficit. It was detailed that steam piping broke as well as the boiler, and as it was encased in concrete it had to be jackhammered. During that time the building was not accessible, and insurance came through for the property side but not for the damage to the boiler or the pipes. It was clarified that the cleaning of the library is done by an outside service, but Town staff does outside work and maintenance.

**Community Development:** *Town Administrator Green* noted that Community Development Director Coughlin was unable to attend the meeting. He reviewed the Personal Services budget for the department and noted a reduction of 22% due to a change in personnel and health insurance. He noted a Benefits line change from 50% with Inspection Services, as the Administrative Assistant position was 50/50 with Community Development and Inspectional Services but now is 100%. It was noted DPW took on the other 50%. He explained the advertising budget increased and noted that the Town is required by law to advertise and it is expensive. He pointed out that engineering expenses went up to pay for required engineered projects in accordance with procurement rules, but everything else is level-funded for a total budget increase of 5%. *Finance Committee Member Foster* inquired what the Greylock Glen amount was for, and it was explained that it covered engineering, marketing, advertising and a nice brochure from Berkshire Regional Planning Commission. He noted the line may be used for building and managing the project. The *Conservation Commission* budget was noted as having increased by 51% to add management and consulting. It was explained that depending on the action being asked, the Commission needs input from a management consultant. It was previously paid for from permit fees, and the funds were depleted. It was pointed out that the cost has to be captured and fees don't recover the full cost but helps to cover for that and Legal services. It was explained that the *Zoning Board* legal services increased because it is difficult to predict what will come before the Zoning Board. It was explained that the *Historical Commission* budget has not changed much, and the *Agricultural Commission* was zeroed out as they do not meet.

**Wastewater Treatment Plant:** *Town Administrator Green* reviewed the Operating Budget of the plant because Personal Services is lumped in with the Department of Public Works. He noted that Bob Rumbolt, the Wastewater Superintendent was unable to attend the meeting. He outlined that expenses went up for the rental lease for refuse sludge, and gave an explanation on separating solids from water. He pointed out that the contract is up this year and the increased cost of \$15,000 forced the budget to go up to \$165,000. Lab analysis was briefly discussed regarding Teflon, and the Environmental Protection Agency's interest in mandating levels in the National Pollutant Discharge Elimination System (NPDES) permit, which increases the cost as well. It was noted that this budget line increased 21% to cover the additional cost. *Finance Committee Member Tomkowicz* inquired if the cost includes Covid testing in the water and it was explained that the plant processes 2 Million gallons a

day, which would not give an accurate sample. It was pointed out that the budget does not include capital projects, just running the plant. It was noted that asset management plan funds were requested in the past to do a Capital Improvement Plan because the repairs are reactionary right now, and the Town has had to utilize the Reserve Fund in the past. It was explained that a bond authorization was prepared to go to the state for \$5 Million funding with 17% loan forgiveness before the project was bid, but bids came back at \$6.5 Million and the Town cannot afford to rehabilitate the Wastewater Treatment Plant. It was pointed out that one clarifier is out of service, and three basins are being used but the Plant is losing redundancy and it is not clear how to go forward. The DEP will be asked if they will be willing to give the Town the funds in the loan to make up the gap, and the Town may need to reduce what is needed to be done. It was explained that most work to be done at the Plant is motor work, concrete structural work, electrical, and the contractor may be willing to scope it down. It was noted that the Town could use American Rescue Plan Act funds but most of it is already allocated, and there are limited dollars for many competing projects. It was clarified that more engineering would not be needed, just trimming down the project. It was outlined that paying for the Wastewater Treatment Plant, the debt service, operating and personnel expenses adds \$2.40 to the tax rate. It was explained that at Town Meeting this year, a request will be made to create an enterprise fund for funds that have to do with the Wastewater Treatment Plant, Fire and Water. The Town can still create a fund, but in order to access the state revolving fund the Town has to adopt an Enterprise Fund. This does not go along with a sewer user fee, and is separate. It was explained that there are pros and cons, and the engineering firm will walk the Town through the process. It was noted that this is just the accounting part. Funds would stay in the Enterprise Fund, and any excess can be put back into the Plant to keep it sustainable. It was noted that there are a few required steps and the Town doesn't want to lose the funding. *Finance Committee Member Johnson* inquired how much money will be raised by the sewer tax fund, and it was noted there aren't going to be any. It was emphasized that this will be a community conversation about a sewer user fee to cover the cost to operate the system and the Department of Revenue and the Department of Environmental Protection are asking for this to happen.

**Department of Public Works:** *Town Administrator Green* noted that the Transfer Station budget shows a 2.66% increase, and only reflects 40% of the cost of a paid staff member at the Transfer Station. It was explained that the staff member is a part-time Custodian, part-time Transfer Station Attendant, but is a full-time employee. He noted that the intention is to make this position a full-time Custodian, and have a part-time Transfer Station Attendant. Transfer Station funding was explained. It was noted that expenses increased 3.9% and Northern Berkshire Solid Waste Management District bids out for removal of municipal solid waste and recycling. Services offered at the Transfer Station were listed, and it was noted that some are not charged to the Town. A desire to reduce this budget line was expressed, and to shift the cost of operating the Transfer Station to the permit holder. The Revolving Fund has a balance of \$40,000. The Town spent \$51,000 and brought in permit fees in the amount of \$54,000 so it is not far from being self-sufficient. It was explained that 555 permits were sold at \$75 each, 64 secondary stickers were sold at \$10 each, and additional bag tags sold bringing the total to \$11,784. It was clarified that the 5-year contract with Casella was bid out in 2020 and managed by Northern Berkshire Solid Waste Management District, and the Town pays the cost per ton, as well as the cost every time a truck goes to the Transfer Station. It was noted that the Town is consistent with average tonnage and is doing well with permit fees. He advised he did not recommend going up in the fees, but Adams doesn't offer a lot of services like North Adams. *Tree Warden: DPW Operations Supervisor Cota* reviewed the staffing of the DPW team of 12 covering Highway, Cemeteries, Parks, Grounds and some of the Transfer Station. He explained this budget line is level-funded and covers the safety issue with trees when there is a possibility of destruction of property or personal injury. He noted that in the last year or so the ash borer has come into Adams and six trees have been decimated, most on Town property. It was explained that pest control was put under tree care, and \$16,000 has been allocated to get someone to come in for tree care. It was pointed out that the staff can handle some level of the tree trimming but the DPW does not have a bucket truck so it is contracted out. *DPW Administration:* *Town Administrator Green* noted this is the salary amount for the Administrative Assistant for the DPW. He noted that the administration office expenses are level-funded and cover items like postage and paper. *Highways:* The Personal Expenses budget was reviewed, and it was noted that the department has a vacant

Skilled Laborer position. It was noted that there are two new employees in the Wastewater Treatment Plant, and there is still one vacancy there. The Overtime line item was reported as \$90,000 and is being kept the same as they are doing well this year in overtime costs, which are now at \$70,000. An error on the line for Seasonal Workers was noted as being fixe to represent five people now, reduced from seven. A notable impact was listed as an increase in the vehicle parts line item as it is an older fleet that needs to be kept going and there are expenses to consumable parts and increased fuel costs. Other significant expenses include the Synagro sludge hauler and lab costs. He pointed out that there is a need to find funding sources for roads. *Operating budget:* It was detailed that operating expenses are \$76,450. Chapter 90 funds were explained as formula based, averaging \$278,826 annually. It was explained that the Town could use Community Development Block Grant (CDBG) funds, which are competitive and available to apply for every other year, but Adams is not an entitled community and there are other projects, like parks and Russell Field. He explained that the Complete Streets grant for \$400,000 allowed the Town to get Crotteau Street, and combines sidewalks, bike access and paving together. He noted that Chapter 90 funds are only \$278,826 per year, according to the road miles, population and employment formula used by the state. He expressed that the Chapter 90 formula needs to be revamped because it is not enough. He pointed out that only 1,575 people are listed as working in Adams. He explained that the Town also uses Chapter 90 funds for engineering, because there is an option to use federal and state funding for construction, so the funds are internally competitive. He advised that this year it paid for a Volvo Excavator, line painting, renting a paver and \$60,000 to replace the rotten dump body on dump truck to avoid paying twice as much for a new vehicle. It was explained that it is necessary to budget engineering in to get in the Transportation Improvement Plan (TIP) for the Howland Avenue paving project, and for bike path engineering and crack sealing. It was noted that there is only \$431,000 left to work with, and not much can be done with that amount of money. Road preservation versus reconstruction was briefly discussed. It was explained that full-depth road reconstruction last approximately 10 years. The Town is looking to implement a road preservation program to extend the life of the pavement. Crack sealing and road resurfacing were explained and it was pointed out that it is expensive either way. He explained that an estimate gotten within the last couple years to address the immediate need on Howland Avenue was \$928,000 for a standard "mill and fill", not a full-depth reconstruction, and this would be expected to last about three years. This year, the estimate is now up to \$1.3 Million. He expressed that it would bankrupt the Town if funds were used execute a project to only get 3 to 5 years out of it. He explained it is beyond the Town's capabilities to do it and he is looking at the TIP program to shrink down the road size to make it maintainable by the Town DPW staff. He explained that if the Town chooses appropriate roads to handle, staff could rent out a paver, milling head, skid steer or bobcat and hire a tack-coat truck where needed, using in-house labor and materials. He noted that Chapter 90 funds may cover overtime, and this may be the only way to get something done. He advised he does not recommend purchasing or sharing the unit, but instead trying a pilot program to see how it goes and do a cost benefit analysis. He reported that yesterday Vanasse Hangen Brustlin, Inc. (VHB) updated some of the costs, and he is asking Senator Warren for an earmark in the Congressional Budget for Howland Avenue as it is cost prohibitive to pave from the North Adams town line to Specialty Minerals. He noted there is no easy solution and it is expensive, but leaving the roads in disrepair is not an answer either. He advised that the legislative delegation is paying attention to it. *Finance Committee Member Foster* inquired why the Town wouldn't put down concrete instead of pavement, and it was explained that concrete is too expensive and would not last long due to the chemical treatments used in the winter and frost heaving. It was explained that blacktop in the winter moves, and sun will warm it up to move some. The issues being seen in the roadways are due to so many overlaying being done and if the thickness of blacktop is considerable, the sun cannot warm it enough to move in winter causing cracks in the road. Situations where the road was wet then quickly froze caused it to expand and cause damage to the surface. It was noted that the warehouse the DPW used for asphalt burned down, causing a delay in ability to get the product. *Board of Selectmen Member Nowak* expressed concern about the number of crew members doing this work, about catch basins needing to be repaired and the crew keeping up with everything else that needs to be done if they are blacktopping. It was explained that the work is scheduled and this time of year the need is for patching before the transition into structure rebuilds. In July the focus is on resurfacing roads. This year paving is hopeful for a range from two to six roads by Town staff in residential areas, but they would not attempt to do Howland Avenue or Columbia Street as they only have single axle dump trucks. The high maintenance of paving machines was noted

and it was expressed that rather than purchasing one it was better to lease it for two to three months which could good a good amount of work. It was expressed that the crack sealing done on Summer and North Summer Streets has done well. DPW Operations Supervisor Cota reviewed the steps and aspects of the Road Preservation Program to preserve the roads. He pointed out that Crotteau Street road which was done two years ago has bleached out as it was an inferior product and does not have good longevity. He noted roads with inferior product will start to crack, and suggested looking at a fog system to get five to seven years out of it. He advised it will cost less and reduce using all the money on road repairs where the Town should be using the money to preserve other roads. It was pointed out that Park Street was done nine years ago and now the road is destroyed from heavy truck traffic causing it to pocket where the tires are. It was explained that MassDOT is not the answer as they don't provide bricks and pavers, and they do projects like Howland Avenue where there is less maintenance, high speed, and the intent is to get the cars through. It was tallied that 17,000 cars per day are going through Park Street. *Finance Committee Member Burnett* inquired if staff have expertise or require training for use of the equipment, and it was noted that the vendor comes in and does an orientation on the equipment. Before the purchase equipment Town staff looks at it thoroughly and the Assistant Mechanic reviews the owner's manual. *Operating Expenses* were noted as level-funded in highways. *Snow & Ice Control* was reported as having done well this year. The budget separated out the liquid calcium line to track what is being spent and used on both that and salt. *Board of Selectmen Member Nowak* expressed concern about the DPW using too much salt on the roads, but noted that public safety is important. He pointed out that direct runoff goes into streams and the salt content is intense and very expensive. He suggested finding a better way to put it down with spreader settings that applies it more evenly. *Town Administrator Green* advised that the Town proactively purchased salt for next year before costs go up. *Finance Committee Member Foster* inquired about using sand instead. It was explained that it is considered contaminated material which becomes a hazard and has to be removed. It was noted that sand clogs up aquifers and makes a mess when put down. *Finance Committee Member Johnson* inquired about using liquid salt, and it was explained that liquid brine would cause a need for additional equipment to be switched out and would increase costs. *Flood Control* was reviewed. It was noted that the majority of costs are for seasonal labor, and other costs are covered under the Highway materials budget. *Finance Committee Member Foster* inquired about when the sink hole at Jordan Street would be fixed. It was explained that this project is in the engineering stage now, and funding for it will be received by the government. *Board of Selectmen Member Rosenberg* inquired about vegetation management for the flood control system, and it was noted it comes out of this budget, and the system is worked on and inspected frequently. *DPW Garage / Equipment Maintenance*: It was noted there are only enough parts to get through until July, but the Town had to red-tag truck because a part was going to cost a lot of money. Staff is engineering a few things ourselves to get through, but the budget was increased for next year. *Town Administrator Green* explained that the budget shifted to cover unleaded fuel but reduced diesel costs. Funds were transferred from diesel to unleaded because of decreased use. It was clarified that the gas cards replaced old mileage logs in the trucks. It was noted that the Operations Budget increased by 6.4% to cover fuel costs, vehicle repair parts and accessories. *Capital*: It was explained that a milling head would provide better performance on road repair, with or without a paver. *DPW Operations Supervisor Cota* advised that there are long delaminated sections in the roadway, and a milling head would allow for a better repair by squaring them up so a patch would last longer. He pointed out that if renting a paver and doing some streets, a milling head allows a necessary way to grind the road out so it doesn't delaminate. He advised that the new pavement would have a flush surface and would not deteriorate as quickly. \$15,000 was noted as providing a replacement pump on a vacuum truck, which needs a pump to do its job. He explained that a grant was applied for to get a bobcat skid steer, and it is not coming to fruition but may be addressed in the rental budget. *Town Administrator Green* noted he has watched the crew and it highlights the lack of equipment they have to do the work. He expressed that if given the tools they are asking for they will do the work. *Wastewater Collection*: It was explained that this is an augmented budget for pipes under roadways to the Plant itself, and some costs are assumed by the Highway budget. *Cemeteries, Parks & Grounds* were reported as being level-funded. It was noted that each year the Town adds more parks, lawns, and vegetation, but does not increase the budget and this will not be sustainable. The Capital Equipment balance of \$5,000 was outlined as being for small mobile equipment such as lawn mowers, DR® Trimmers, and other small highly used equipment. It was reported that the Valley Street Field equipment shed may be 50% funded and the Town would provide the balance. A good

price was received from McCann School for this. Also, the snowblower has to be transported by custodians and the Town is looking at better ways to move equipment with custodial staff and facilities management. *Celebrations – Seasonal* was reported as being for the street banners, and equipment as well as a hiring a bucket truck for staff to put up decorations. Appreciation was expressed for the Department Heads and staff that came forward for the budget presentations, and for the efficiencies being built into the budgets. New pages of the budget will be provided by Finance Director Wojcik to replace those with clerical errors. *Finance Committee Member Burnett* expressed appreciation for the DPW taking care of the equipment and doing all they can to provide proper maintenance.

**ADJOURNMENT:**

*Motion made by Board of Selectmen Member Rosenberg to adjourn the Board of Selectmen Meeting, second by Board of Selectmen Member Nowak. Vote: unanimous. Motion passed.*

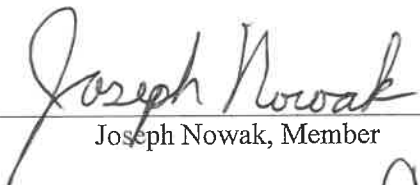
*The Board of Selectmen meeting adjourned at 8:00 p.m.*

*Motion made by Finance Committee Member Butler to adjourn, second by Finance Committee Member Burnett. Vote: unanimous. Motion passed.*

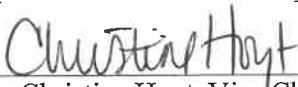
*The Finance Committee Meeting adjourned at 8:01 p.m.*

*Respectfully Submitted,*

Deborah J. Dunlap, Recording Secretary

  
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Joseph Nowak, Member

  
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Howard Rosenberg, Member

  
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Christine Hoyt, Vice Chair