

Town of Adams Massachusetts 01220-2087

BOARD OF SELECTMEN

TOWN HALL BUILDING  
8 PARK STREET

Wednesday, March 31, 2021, 6:00 p.m.

Meeting Minutes

**CALL TO ORDER:** On the above date the Board of Selectmen held a Zoom meeting. The meeting was called to order at 6:00 p.m. by Board of Selectmen Chairman Hoyt. Present via video were Chairman Hoyt, Vice Chairman Blanchard, Town Administrator Green, Community Development Special Projects Coordinator Cesan and Projects Manager Ferguson, Jack Guerino of iBerkshires and Administrative Assistant Dunlap. Attending via telephone were Members Duval and Nowak.

**Chairman Hoyt** advised that "pursuant to Governor Baker's March 12, 2020 *Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18*, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Town of Adams Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order. A recording of this meeting can be made available upon request.

**APPROVAL OF MINUTES:** The March 17, 2021 minutes were submitted for approval. *Motion made by Vice Chairman Blanchard to waive reading and to approve meeting minutes for March 17, 2021 as submitted, second by Member Duval. Roll Call Vote: Chairman Hoyt, Vice Chairman Blanchard, Member Nowak and Member Duval. Motion passed.*

**PUBLIC CALL-IN:**

**Join Zoom Meeting**

<https://zoom.us/j/99201414360?pwd=bEEyWklCSS9qSnNmV2x5Q1pMa3hNZz09>

Meeting ID: 992 0141 4360; Passcode: 289807

**One tap mobile:** +13017158592,,99201414360#,,, \*289807# US (Washington DC)  
+13126266799,,99201414360#,,, \*289807# US (Chicago)

**Dial In:** 1 (929) 436-2866 US (New York); Meeting ID: 992 0141 4360; Passcode: 289807

**Public Comments:**

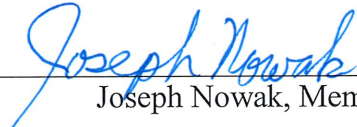
**NEW BUSINESS**

**Reserve Fund Transfer Request for 65 Park Street Accessibility Project (Registry of Deeds Building), approximately \$41,000.** Town Administrator Green gave an overview of the Reserve Fund Transfer request and read his letter to the Board. Community Development Programs Manager Ferguson reviewed the project. She advised that the architect looked at it and there are not many options for the 65 Park Street space. She noted that the project will change out the front doors, and there are a small set of stairs that will be broken up to be half stairs and half chair lift. The second set of doors would be taken out entirely. She explained it is a tight space and structural changes are required as well as tricky electrical work through the floor and concrete which is pretty complicated due to the space limitations. She reported that two bids were received and one was \$25,000 higher than the other.

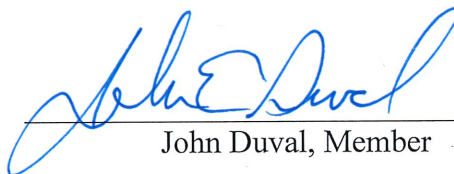
It was pointed out that one option is to take out a small piece of the project and become ADA compliant later. Research was done to investigate coming into the building another way, and it was determined that coming in through the police side is not an option. Installation of a ramp to get it to the correct height would require it to go to the entire back of the building, which was confirmed by the engineer, architects and Building Commissioner. It was explained that the latest round of contract estimates for the building have to go through procurement guidelines which require getting back to the contractors in thirty days and the Town has two weeks left to lock in the quotes. It was explained that there will be a Finance Committee meeting on Monday, April 5<sup>th</sup> to review this request. It was pointed out that since a ramp has been put in place outside the building the Town has put handicap accessibility into motion and has no choice but to do the work. It was pointed out that it is likely a small number of people needing handicap accessibility but it really needs to go forward. It was explained that the time and money have been spent to put up a ramp but that is as far as those who need the access can currently go so it is vital to complete the project. It was confirmed that the Reserve Fund can handle the transfer and that \$40,000 should be able to cover any complications that arise. At Member Nowak's request, Chairman Hoyt will look into whether any lottery funds for local aid are being brought forth to the community. ***Motion made by Member Duval to approve Reserve Fund Transfer for 65 Park Street Project, second by Vice Chairman Blanchard. Roll Call Vote: Chairman Hoyt, Vice Chairman Blanchard, Members Duval and Nowak. Motion passed***

***ADJOURNMENT: Motion made by Member Blanchard to adjourn the meeting, second by Member Duval. Roll Call Vote: Chairman Hoyt, Vice Chairman Blanchard, Members Duval and Nowak. Motion passed. Meeting adjourned at 6:16 p.m.***

Respectfully Submitted by Deborah J. Dunlap,  
Recording Secretary



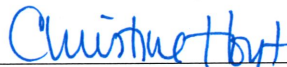
Joseph Nowak, Member



John Duval, Member



Richard Blanchard, Vice Chair



Christine Hoyt, Chairman