

ADAMS FREE LIBRARY
BOARD MINUTES – May 19, 2022

Chairman Jim Loughman called the meeting to order at 4:10 p.m. in the Trustee Board Room and Via Zoom.

Zoom Meeting <https://us06web.zoom.us/j/83663949967?pwd=RFAXZk54K0p4TDBtU3ROdEcyZk5uQT09>

Meeting ID: 836 6394 9967; Passcode: 952281

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Present were Trustees Virginia Duval, Lynn Rhoads, via phone Eugene Michalenko & via Zoom Karen Kettles. Also present was Library Director Holli Jayko & via zoom iberkshires reporter Brian Rhodes.

Motion to allow remote participation by Virginia Duval, seconded by Lynn Rhoads. By roll call vote the motion carried 5-0

Public Comment: None.

Election of Officers: Chairman Jim Loughman went over the current offices of Chairman – Jim Loughman, Treasurer – Eugene Michalenko, Building Maintenance – Brian Bishop, and Secretary – Holli Jayko. All the current officers were willing to continue for another year, no one wished to pursue a new office – a motion was made to re-elect the current officers and to have the Director serve as Secretary by Virginia Duval, seconded by Lynn Rhoads. By roll call vote the motion carried 5-0. Lynn Rhoads was asked to continue as the liaison with our Friends of the Adams Free Library.

Review & Approval of Bylaws: A motion was made to accept the current Bylaws by Lynn Rhoads, seconded by Virginia Duval, by roll call vote the motion carried 5-0.

Secretary's Report: Virginia Duval made a motion, seconded by Lynn Rhoads, to accept the minutes of the March 24, 2022 and April 21, 2022 meetings. By roll call vote the motion carried 4-0. Karen Kettles abstained.

Treasurer's Report: Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. Lynn Rhoads made a motion, seconded by Karen Kettles, to accept the Treasurer's Report. By roll call vote the motion carried 5-0.

Unfinished Business: At our last meeting we reviewed the proposed Fiscal 2023 library budget but the board did not vote on it. Virginia Duval made a motion to approve the budget as presented, seconded by Lynn Rhoads.

Miller Fund was tabled until our next meeting.

As discussed at our last meeting the rooftop urns need to be repaired or replaced. After reviewing proposals for both options, a motion was made by Virginia Duval and seconded by Karen Kettles, to have the rooftop urns removed. By roll call vote the motion carried 4-1, with a no vote from Eugene Michalenko.

New Business: None

Library Director's Report: The director reported on upcoming programs, including Summer Reading. Both Karen Kettles and Virginia Duval were re-elected for another term. The Feigenbaum Foundation approved a grant for the sanding and refinishing of the staircases, together with the treads, risers, landing and hallway floors. The director sent a personal thank you as well as an official thank you on library letterhead on behalf of the trustees. Once the project is complete, we will ask them to come for a celebration to show off the refurbished grand staircases.

Reports of Committees:

Investments [Jan, May, Sept]: Karen Kettles reviewed the latest summaries of both the unrestricted and restricted invested funds and highlighted the portfolio status. We are doing better than the overall markets.

Building Maintenance: Holli reported that the new boiler is on order. The security cameras were updated. The painting in the Annex is complete. The carpet is scheduled to be installed at the end of May. We are waiting on estimates to finishing the replacement of the condensate return pipes.

Friends: Lynn reported that the Friends met on April 19, 2022, and May 17, 2022. They plan to have the Book Sale on August 24-26 of this year. They approved \$300 for the Adult Summer Reading Program. They are having Author Dennis Pregent, a native of Adams, speak and sell his books at a program on the 26th of May.

Public Computer Maintenance: We are expecting the four new wireless access points from CWMARS in June of this year.

Announcements and Good of the Order:

The next meeting is scheduled for Sept. 22, 2022, at 4 p.m.

With no further business, Virginia Duval made a motion, seconded by Lynn Rhoads, to adjourn at 4:50 p.m. By roll call vote the motion carried 5-0.

Respectfully submitted,

Holli Jayko

Holli Jayko, Library Director and Trustee Secretary