

ADAMS FREE LIBRARY
BOARD MINUTES – December 2, 2021

Chairman Jim Loughman called the meeting to order at 4:05 p.m. in the Trustee Board Room. Present were Trustees Brian Bishop, Virginia Duval, Eugene Michalenko and Lynn Rhoads. Also present was Library Director Holli Jayko and iBerkshires reporter Brian Rhodes. Absent Trustee Karen Kettles.

Public Comment: None.

Secretary's Report: Lynn Rhoads made a motion, seconded by Virginia Duval, to accept the minutes of the October 28, 2021 meeting. The motion carried 5-0.

Treasurer's Report: Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. Brian Bishop made a motion, seconded by Eugene Michalenko, to accept the Treasurer's Report. The motion carried 5-0.

Unfinished Business: Eugene reported the Adams Community Bank would be happy to invest for us but will not be able to take on the Trusteeship. Jim reviewed with the board that Eugene can remain trustee for the time being, and we could use the investment expertise of the bank until we can move forward with an alternate Trustee for the fund. Jim also clarified that we will have to file what information we have with the probate court and ask forgiveness for the accounting we do not have. Eugene will have a conversation with the investment officer at the bank to get information to move forward.

Internet Access Policy review. Virginia Duval made a motion, seconded by Lynn Rhoads, to accept the revised Internet Access Policy and Guidelines. The motion carried 5-0.

New Business: Berkshire Library Legislative Breakfast is planned for the coming year. We traditionally donate \$125.00 from the unrestricted passbook account (which is now the unrestricted statement savings account). After some discussion Eugene Michalenko made a motion to donate \$125.00 from the unrestricted statement savings account to support the Breakfast. This was seconded by Brian Bishop, the motion carried 5-0.

Western Ma Library Advocates: after some discussion Lynn Rhoads made a motion to donate \$125.00 from the unrestricted statement savings account to support WMLA efforts on behalf of libraries across Western Massachusetts. This was seconded by Virginia Duval, the motion carried 5-0.

Library Director's Report: The library has a new part-time library aid; his name is Roy. Trustees were given a new staff and trustee roster and a copy of the Library December Newsletter.

Reports of Committees:

Investments [Jan, May, Sept]: Postponed until our next meeting.

Building Maintenance: Brian reported that some leaking pipes were replaced and now there are other pipes leaking. We are setting up abatement of the leaking pipes so they can be repaired/replaced.

Friends: Lynn reported that the Friends met on November 16. The Book Sale made more this year than 2019 and the Holiday Sale fundraiser is scheduled for December 4. Sales of the yearly calendar are going well.

Public Computer Maintenance: none.

Announcements and Good of the Order:

The next meeting is scheduled for January 27, 2022, at 4 p.m.

With no further business, Brian Bishop made a motion, seconded by Lynn Rhoads, to adjourn at 4:43p.m.

The motion carried 5-0.

Respectfully submitted,

Holli Jayko

Holli Jayko, Library Director and Trustee Secretary