

**ADAMS FREE LIBRARY**  
**BOARD MINUTES – June 24, 2021**

Chairman Jim Loughman called the meeting to order at 4:06 p.m. in the Trustee Board Room. Present were trustees Brian Bishop, Virginia Duval, Eugene Michalenko and Lynn Rhoads. Also present was Library Director Holli Jayko. Absent Trustee Karen Kettles.

**Public Comment:** None.

**Secretary's Report:** Virginia Duval made a motion, seconded by Eugene Michalenko, to accept the minutes of the May 27, 2021 meeting. The motion carried 5-0.

**Treasurer's Report:** Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. Brian Bishop made a motion, seconded by Lynn Rhoads to accept the Treasurer's Report. The motion carried 5-0.

**Unfinished Business:** Jim Loughman gave a recap of the status of the Columbus Miller Fund. Karen Kettles was able to reproduce accounting for the Miller Fund back to 2013. He attempted to confirm with the Taconic Foundation that they are still willing to become trustees for the Miller Fund. He is waiting on their response and will follow up next week. Jim Loughman will also follow up with a report to the Probate Court, seeking permission to make the transfer once he has confirmation from the Taconic Foundation.

After some discussion, the Trustees and Director of the Adams Free Library decided to remain fine free for certain items through the summer. Those items are adult, children's and young adult books, magazines, audiobooks, DVDs and music CDs. The new fines policy was discussed and will be voted on in September.

**New Business:** None.

**Library Director's Report:** Summer Reading is in full swing and patrons have been registering for our programs.

**Reports of Committees:**

**Investments** [Jan, May, Sept]: Postponed until our next meeting.

**Building Maintenance:** Brian reported that we have an estimate for the masonry repair; we are looking into our options. The condensate return to the boiler also needs replacing and is part of our capital request for FY22. We are looking into putting gutters between the old building and the new to direct the rainwater away from the building. We are also looking into options to repair, replace or remove the rooftop urns.

**Friends:** Lynn reported that the Friends met June 15<sup>th</sup> and are planning the next Holiday Sale fundraiser. They are now able to fundraise on Amazon Smile. The group elected Carleen Butler as their President and Anne Barrett is the new Vice President. Treasurer and secretary are the same. The next meeting is scheduled for July 20<sup>th</sup>.

**Public Computer Maintenance:** None.

**Announcements and Good of the Order:**

The next meeting is scheduled for September 23, 2021, at 4 p.m.

With no further business, Brian Bishop made a motion, seconded by Lynn Rhoads, to adjourn at 5:20 p.m. The motion carried 5-0.

Respectfully submitted,

*Holli Jayko*

Holli Jayko, Library Director and Trustee Secretary