

ADAMS FREE LIBRARY
BOARD MINUTES – October 10, 2019

Chairman Jim Loughman called the meeting to order at 5:03 p.m. in the Trustee Board Room. Present were trustees Brian Bishop, Virginia Duval, Anita Jamros and Eugene Michalenko. Also present was Library Director Holli Jayko. Absent Karen Kettles.

Secretary's Report: Virginia Duval made a motion, seconded by Brian Bishop, to accept the minutes of the August 15, 2019 meeting. The motion carried 5-0.

Treasurer's Report: Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. Eugene Michalenko made a motion, seconded by Anita Jamros, to accept the Treasurer's Report. The motion carried 5-0.

Unfinished Business: Jim Loughman gave a recap on the Columbus Miller Fund. Eugene Michalenko was appointed successor Trustee of the Miller Fund, the filing of taxes can now be done. We will then request the probate court to make the Berkshire Taconic Foundation the new Trustees of this fund.

New Business:

Berkshire Library Legislative Breakfast is coming in the new year. We traditionally donate \$100.00 from the unrestricted passbook account. Jim Loughman asked if we could afford to change the amount to \$125.00. After some discussion Brian Bishop made a motion to donate \$125.00 from the unrestricted statement savings account to support the Breakfast. This was seconded by Anita Jamros, the motion carried 5-0.

Western Ma Library Advocates: Anita Jamros made a motion to donate \$125.00 from the unrestricted statement savings account to support WMLA efforts on behalf of libraries across Western Massachusetts. This was seconded by Virginia Duval, the motion carried 5-0.

The Library Director requested to be open Christmas Eve from 10 am to 1pm (union employees have a ½ day holiday), and New Year's Eve from 10am to 5pm. After some discussion, Virginia Duval made a motion, seconded by Brian Bishop to approve the changes in hours.

Library Director's Report:

The library director went over upcoming Library and Friends events.

Reports of Committees

Investments [Jan, May, Sept]:

Building Maintenance: Brian Bishop: boiler was serviced.

Friends: Anita Jamros: The next meeting of the Friends group is October 17, 2019.

Public Computer Maintenance: none

The next meeting was scheduled for December 5, 2019, at 5 p.m.

With no further business, Brian Bishop made a motion, seconded by Virginia Duval, to adjourn at 5:46 p.m. The motion carried 5-0.

Respectfully submitted,



Holli Jayko, Library Director and Trustee Secretary