

ADAMS FREE LIBRARY BOARD MINUTES – April 27, 2017

The monthly meeting was called to order by Chairman Jim Loughman at 5:04 p.m. in the Trustee Board Room. Present were trustees Virginia Duval, Anita Jamros, Eugene Michalenko and David Strzepek. Also present was Library Director Holli Jayko. Absent Karen Kettles.

Secretary's Report: Eugene Michalenko made a motion, seconded by Virginia Duval, to accept the minutes of the March 09, 2017 meeting as presented. The motion carried 5 – 0.

Treasurer's Report: Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. David Strzepek made a motion, seconded by Eugene Michalenko, to accept the Treasurer's Report. The motion carried 5-0.

Unfinished Business

FY2018 Budget was approved by the BOS on March 29, 2017 and approved by the Finance Committee on March 30, 2017. Virginia Duval made a motion, seconded by Eugene Michalenko, to accept the FY2018 budget as presented. The motion carried 5-0.

New Business:

Anita Jamros made the motion that the "Collection Development Policy" and the "Request for Reconsideration of Library Materials" form adopted September 18, 2008 be amended with the proposed changes. This was seconded by Virginia Duval, the motion carried 5 – 0.

Library Director's Report:

A request has been made to use Memorial Hall for a non-library related fundraiser, the requestor has asked me to bring it before the Board. This does not meet the terms of our *Meeting Room Use Policy* "Use of the meeting room is made available without charge during regular Library hours to any local non-profit group or to any business offering free informational services." Also the Meeting Room Use Form states "unless it is a Library-sponsored fundraising event, all events held in the Adams Free Library must be open to the public and offered FREE of any charge." After some discussion and a reading the policy it was the consensus of the Board to stand behind the policy that is in place. The Library Director will get in touch with the requestor.

The Director let the Trustees know that the Boopsie Mobile App is fully up and running, and that there is a new app – Axis 360, for Library patrons to borrow E-books, E-audios and videos. There is also a new Town site being worked on, and the Library will have the ability to post to it, and edit the Library portion. She also let the Board know of the four events happening in May.

Reports of Committees

Investments [quarterly Jan, April, July, Oct]: Karen Kettles was absent and will report on the Investments in May.

Building Maintenance: All 54 windows are scheduled to have the interior and exteriors cleaned. Staff from Trimarchi Nurseries was at the Library April 25th and 26th to prune and spruce up the landscaping.

Friends: Anita Jamros reported next meeting of the FAFL is June 20th. They are helping with the bag project here in Adams, and are planning for the Book Sale in August. They will be hosting a fundraising event with Samantha Talora in the fall.

Public Computer Maintenance: none

The next meeting is scheduled for May 18th at 5 p.m.

The Board thanked David Strzepek for his years of service on the Board, as this was his last meeting as a Trustee.

With no further business, Ms. Duval made a motion, seconded by Mr. Strzepek to adjourn at 5:45 p.m. The motion carried 5-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Holli Jayko".

Holli Jayko, Library Director and Trustee Secretary