

**ADAMS FREE LIBRARY
BOARD MINUTES – March 28, 2019**

Chairman Jim Loughman called the meeting to order at 4:36 p.m. in the Trustee Board Room. Present were trustees Brian Bishop, Virginia Duval, Anita Jamros, Karen Kettles and Eugene Michalenko. Also present was Library Director Holli Jayko.

New Business:

The Director is requesting that the town move funds from the materials budget to the personnel budget for FY2020. The materials budget would then be supplemented with Trust Funds.

The Board of Selectmen would be asked to amend the budget as follows:

- 1) Cover the cost of the Page position, \$10,317, for one year by moving money appropriated for New Books line item 05610-55810 to the Library Personal Services Budget;
 - 2) The Library would cover the resulting shortfall in the Town appropriated Materials Budget with a corresponding amount from Trust Funds,
 - 3) In year two the Town would be asked to either appropriate all or part of the cost of the Page position, or at the very least, to re-level the Materials Budget back to FY2019 levels (or higher).
- After some discussion, Virginia Duval made a motion to supplement the materials budget with trust funds up to \$10,317 contingent on the approval of the proposed amended budget. The motion was seconded by Anita Jamros and the motion carried 6-0.

Unfinished Business: Jim Loughman gave an update on the Columbus Miller Fund. He read the letter discussed in our previous meeting so that he could address the relevant points. John Gillespie of Berkshire Taconic Community Foundation is reluctant to take over as Trustee of the Miller Fund until after tax issues are settled, those being

- 1) Obtain a new EIN as the Miller Fund Tax ID number is stale;
- 2) File the paperwork for three previous tax years;
- 3) After consulting with CPA Nelson Furlano, Jim advised that we name an interim Trustee of the Miller Fund to apply for new EIN and file the three years of tax paperwork. It was proposed to have Eugene Michalenko, library trustee and treasurer, step in as interim Trustee of the Miller Fund and Jim would file for this in the Probate Court. After some discussion Eugene agreed to be the interim Trustee of the Miller Fund in order to get the tax issues resolved and then turn the Trusteeship over to the Berkshire Taconic Community Foundation.

With no further business, Karen Kettles made a motion, seconded by Eugene Michalenko, to adjourn at 5:16 p.m. The motion carried 6-0.

Respectfully submitted,

Holli Jayko

Holli Jayko, Library Director and Trustee Secretary