

ADAMS FREE LIBRARY
BOARD MINUTES – February 21, 2019

Chairman Jim Loughman called the meeting to order at 5:07 p.m. in the Trustee Board Room. Present were trustees Virginia Duval, Anita Jamros, Karen Kettles and Eugene Michalenko. Absent Brian Bishop. Also present was Library Director Holli Jayko and iBerkshires reporter Jack Guerino.

Secretary's Report: Virginia Duval made a motion, seconded by Karen Kettles, to accept the minutes of the January 17, 2019 meeting. The motion carried 5-0.

Treasurer's Report: Library Director Holli Jayko summarized the recaps of the town budget and trust funds interest income account. Eugene Michalenko made a motion, seconded by Virginia Duval, to accept the Treasurer's Report. The motion carried 5-0.

Unfinished Business: Karen Kettles gave her update on the Columbus Miller Fund. Karen called the Berkshire Taconic Foundation. They can help us and were really nice to deal with. Their fee will be about 1.75%, which is less than TD Wealth's fee. They have ties with Berkshire County and do a pooled funds account for non-profits. They will set up our disbursement according to the terms of the will. There are still issues with the Tax ID number, Berkshire Taconic Foundation is willing to work on this with us. Karen will update the Board at the next meeting.

New Business:
None.

Library Director's Report:

The computers have been installed. They are up and running and have been backed up on our external hard drive. Microsoft Office and Norton Antivirus have been installed on each. The total cost of the computers was just around \$3,000, which is less than the anticipated \$4,000. The Friends gave us \$2,000 and with funds from other sources we did not have to tap into State Aid for this purchase. With this savings we are hoping to use State Aid to purchase four new computers for the Children's/Teen area. This item will be on next month's agenda for a vote.

Contracts have not been signed, but we have a new Town Administrator, Jay Green of Pittsfield.

We are having The General and Mrs. Ulysses S. Grant here in Memorial Hall, Thursday, April 25th at 6pm. Reenactors Sam and Julie Grant bring to life this historic couple.

We are offering a Read the Movie Book Group Series. Our second in the series will meet Tuesday, March 12, 2019, to discuss the book "It" by Stephen King. There will be two discussion times 2p.m. OR 6p.m. Then on Thursday, March 14, 2019 the library will be showing the movie in the lower annex. The Friends of the Library will be providing popcorn.

We received our waiver from the MBLC, and our first half of the State Aid grant. The MBLC did send us a reminder that beginning FY2020 there are new regulations for requesting a waiver. There was some discussion about what the library can do to meet the requirements and working with the new Town Administrator on funding.

Reports of Committees

Investments [quarterly Jan, April, July, Oct]:

Building Maintenance: He left a message with the Director that all is well right now.

Friends: Anita Jamros reported that the Friends are accepting donations for the book sale. They will have the Book Sale April 30, May 1 & May 2 in the lower annex.

Public Computer Maintenance: Covered in Library Directors Report.

The next meeting was scheduled for March 21, 2019, at 5 p.m.

With no further business, Anita Jamros made a motion, seconded by Eugene Michalenko to adjourn at 5:43 p.m. The motion carried 5-0.

Respectfully submitted,

Holli Jayko

Holli Jayko, Library Director and Trustee Secretary