



Town of Adams Massachusetts 01220-2087

FINANCE COMMITTEE

**TOWN HALL BUILDING
8 PARK STREET**

Thursday, October 19, 2023, 4:00 p.m.

**Town Hall, First Floor Sun Room/ Via Zoom
8 Park Street, Adams MA**

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CALL TO ORDER: On the above date, the Finance Committee held a meeting at 5:00 PM at the Adams Town Hall Sun Room. Chair Carrie Burnett opened the meeting. Present in person: Jay Meczywor, Vice-Chair and members, Robert Murray, Tim Burdick, David Lennon, and Erin Mucci. Present via Zoom: Carrie Burnett, Chair; and members Michele Butler, Jeff King, Justin Duval, Sarah Kline, and Carol Cushenette. Also present were Jay Green, Town Administrator; Bri Hantman, Recording Secretary; Crystal Wojcik, Town Finance Director; Christine Hoyt, Board of Selectman Chairman

Member Rachel Tomkowicz was absent.

APPROVAL OF MINUTES

May 31st Joint Finance Committee and Board of Selectmen Workshop Minutes were presented for approval.

Member Mucci made a motion to accept the minutes. Member Burdick seconded the motion. Roll call vote.

Vice-chair Meczywor, yes. Member Lennon, yes. Member Burdick, yes. Member Mucci, yes. Member King, yes. Member Burnett, yes. Member Kline, abstains. Member Duval, abstains. Member Butler, abstains. Member Cushenette, abstains. Member Murray, abstains.

The motion passed with 6 votes in favor and 5 abstentions.

RESERVE FUND TRANSFER REQUEST, POWERS STREET CULVERT REPAIR, \$20,000

Jay Green, Town Administrator presented the work that is being done on the Powers Street Culvert to the Finance Committee. The Department of Public Works can do this work without hiring another contractor/ agency ultimately saves the Town a significant amount of money because we don't have to send it out to bid. We don't have to pay for engineering. It is the recommendation of the Town Administrator and the Finance Director to make a reserve fund transfer to pay for this repair.

We can take the \$20,000 cost and spread it over three years on a tax capitulation sheet, but that would be a direct hit on the tax levy. We have other work that needs to be done, specifically work on the Waste Water Treatment Plant, so putting it on the tax levy is not ideal at this time. This is not routine DPW work. The team is going above and beyond to do this work in house.

We did not receive any emergency funding following the July 10th storm, which we were hoping for.

Member Burdick inquired about the overtime request being included in this cost. Town Administrator Green stated that he is treating all costs as singular package. That way, should emergency funding become available, he can submit it for reimbursement and put the money back in the reserve fund.

Member Lennon asked if the designation of "emergency repair" meant that it was a temporary repair. Town Administrator Green stated that it is a permanent repair. The designation as an emergency came from the fact that the road was collapsing. The Conservation Commission issued the emergency permission for the Town to begin the work, due to the speed at which the road is deteriorating.

Member Mucci made a motion to approve the request for a \$20,000 transfer from the Reserve Fund for the Powers Street Road Repair. Member Butler seconded the motion. Roll-call vote: Chairperson Burnett, yes. Vice-chair Meczywor, yes. Member Kline, yes. Member Cushenette, yes. Member Duval, yes. Member King, yes. Member Butler, yes. Member Murray, yes. Member Lennon, yes. Member Burdick, yes. Member Mucci, yes. The motion passed unanimously.

Member Mucci stated that it would be great to have a meeting regarding the tax rate classification and ramification of last years budget meeting.

ADJOURNMENT

Vice-chair Meczywor made a motion to adjourn. Member Kline seconded the motion. *Roll-call vote: Chairperson Burnett, yes. Vice-chair Meczywor, yes. Member Kline, yes. Member Cushenette, yes. Member Duval, yes. Member King, yes. Member Butler, yes. Member Murray, yes. Member Lennon, yes. Member Burdick, yes. Member Mucci, yes. The motion passed unanimously.*

The meeting was adjourned at 4:18pm

Respectfully submitted,
Bri Hantman, Recording Secretary.



Carrie Burnett, Finance Committee Chair